



R.M of Rosthern No. 403

BYLAW 8.2023

RURAL ADDRESSING BYLAW

A BYLAW TO REGULATE THE ESTABLISHMENT OF A SYSTEM FOR RURAL ADDRESSING

The Council of the Rural Municipality of Rosthern No. 403 in the Province of Saskatchewan, enacts as follows:

Short Title

1. This Bylaw may be cited as the Rural Addressing Bylaw

Purpose

2. The purpose of this Bylaw is to provide for a rural addressing system which can be utilized for location purposes for identification of properties and to establish the addressing and signage requirements.

Definitions

3. In this Bylaw:
 - (a) "**Administrator**" means the Administrator (or designate) of the Rural Municipality of Rosthern No. 403;
 - (b) "**Accessory Building**" means a structure naturally and normally incidental, subordinate and exclusively devoted to the principal building and located on the same lot or site.
 - (c) "**Approach**" means that portion of the Road Right-of-Way from the Public Road up to the boundary of a Parcel of Land, and which is constituted by a prepared surface area with or without a culvert and which gives access to the Parcel of Land.
 - (d) "**Building**" means any permanent structure according to approved zoning used or intended for supporting residential occupancy or occupancy by employees or agents as a place of employment or business, but does not include an Accessory Building.
 - (e) "**Council**" means the Council of the Rural Municipality of Rosthern No. 403.
 - (f) "**Designated Officer**" means an employee or agent of the Municipality appointed by Council or the Administrator to act for the purposes of this Bylaw.
 - (g) "**Developer**" means the person or company who subdivides land to create a new Parcel of Land or person(s) or company(s) who creates a new Building requiring a Rural Address.
 - (h) "**Development**" is as defined in the Zoning Bylaw.

- (i) **"Grid"**- An imaginary set of lines overlaid in increments of 40-meter intervals starting in the far south east section corner. For the purpose of this bylaw this is not defined as a road.
- U) **"Highway"** means a road, parkway, driveway, square, or place designated and intended for or used by the general public for the passage of vehicles, but does not include any area, whether privately or publicly owned, that is primarily intended to be used for the parking of vehicles and the necessary passageways on that area and does not include a provincial highway within the Municipality as designated pursuant to the provisions of The Highways and Transportation Act, 1997.
- (k) **"Internal Subdivision Road"** means a Public Road, named or unnamed, that is used to access Parcels of Land within a Multi-Parcel Subdivision.
- (l) **"Multi-Parcel Subdivision"** means a subdivision or condominium plan or Development resulting in there being three (3) or more Parcels within a quarter section.
- (m) **"Municipality"** means the Rural Municipality of Rosthern No. 403.
- (n) **"Owner"** means
 - (i) In the case of land, any person who is registered under The Land Titles Act as the owner of land, or
 - (ii) in the case of property other than land, any person who is in lawful possession thereof.
- (o) **"Parcel of Land"** means
 - (i) Where there has been a subdivision, any lot or block shown on a plan of subdivision that has been registered in a land titles office;
 - (ii) a quarter 1/4 section of land according to the system of surveys under The Land Surveys Act or any other area of land described on a certificate of title.
- (p) **"Primary Access"** means the approach that gives main access to a Parcel of Land as identified by the Rural Municipality.
- (q) **"Road Right-of-Way"** means:
 - (i) a Road allowance established by a survey, made under The Land Surveys Act, or;
 - (ii) a road widening, road diversion, highway, road, street, avenue, lane, alley, walkway, or other public right-of-way as shown on a plan of survey registered in Information Services Corporation (ISC) or Ministry of Highways and Infrastructure (MHI)
- (r) **"Rural Address"** is the address assigned by the Rural Municipality which identifies the primary access to a Parcel of Land determined using a basic Grid derived from the Township and Range Roads.
- (s) **"Rural Address Sign"** is a traffic control device as defined in the Traffic Safety Act which indicates the Rural Address of a Parcel of Land determined by the approach and as specified in this Bylaw. The type of sign used is a Rural Address sign.
- (U) **"Zoning Bylaw"** means the Rural Municipality of Rosthern No. 403 Zoning Bylaw and the Official Community Plan, and all amendments

Rural Address Assignment

4. All Parcels of Land containing a Building and which have a Primary Access onto a Road

Right-of-Way shall be assigned a Rural Address by the Municipality according to the *Saskatchewan Provincial Standard System for Rural Addressing*.

5. Where a Parcel of Land is part of a Multi-Parcel Subdivision and does not contain a Building the Municipality assign a Rural Address according to the *Saskatchewan Provincial Standard System for Rural Addressing*.

Determination of Addresses

6. Rural Addresses shall be assigned by the Municipality in accordance with the following:
 - (a) Each Rural Address will be determined at the location of Primary Access;
 - (b) For Multi-Parcel Subdivisions, Rural Addresses will be assigned at the interval of the Internal Subdivision Road and will have odd and even civic numbers on opposite sides of the road;
 - (c) Where a numbered prefix of a Rural Address may be required in combination with a lettered suffix, the numbered prefix will take precedence and the lettered suffix will appear immediately after the numbered prefix;
 - (d) For Multi-Parcel Subdivisions, Rural Addresses will be numbered clockwise from the Internal Subdivision Road entry using increments of 4, or as may otherwise be directed by the Administrator, in its discretion.
 - (e) Where a Parcel of Land is located off a Highway or a Highway's service road, the Parcel of Land will be assigned a Rural Address relating to the Highway unless the Administrator, in its discretion. Assigns a name for the Highway or related service road.

Civic Number Display

7. All properties containing a yard site associated with human activity shall post the civic address in accordance to the regulations set in this bylaw.
8. Civic numbers shall be posted in a location that is not obstructed from view when viewed from the closest place on the traveled portion of the municipal roadway from which the principal building or lot is accessed;
9. Civic numbers shall be double-sided signage in which event the civic number shall be on both sides of the sign and posted perpendicular to the roadway
10. The bottom of the numerals should be a minimum of 1.2 meters above grade
11. Civic number shall be in Swiss 924BT Text
12. The color of the numerals shall be white and reflective or illuminated
13. The height of the numerals shall not be less than 5.5 inches
14. The color of the background upon which the numbers are displayed shall be blue
13. The signs on which civic numbers are displayed shall be a rectangle in shape and a minimum of 18 inches(45cm) x 10 inches(25cm)
 - (a) Rural Address Sign Placement:

- (i) For single Parcels of Land, the Rural Address Sign shall display the Rural Address assigned by the Municipality pursuant to the Rural Addressing Bylaw with the Rural Address Sign affixed to the right-hand side of the approach to the Parcel of Land where it is visible from the Primary Access, or at such other location as may be directed by the Administrator.
- (ii) For Parcels of land within a Multi-Parcel Subdivision, the Rural Address Sign shall display the Rural Address assigned by the Municipality pursuant to the Rural Addressing Bylaw with the Rural Address Sign affixed to the right-hand side of the approach to the Parcel of Land where it is visible from the Internal Subdivision Road, or at such other location as may be directed by the Administrator.
- (iii) Each Rural Address Sign shall be affixed at a minimum height of 1.2m to 1.375m from ground level to the top of the Rural Address Sign.

Rural Address Sign Installation and Maintenance

- 15. For single Parcels of Land, the Municipality shall be responsible for all supply and installation of Rural Address Signs.
- 16. For Multi-Parcel Subdivisions, the Developer shall be responsible for the supply and installation of Rural Address Signs in accordance with such specifications as may be established by the Municipality.

All Rural Address Signs shall remain the property of the Municipality and the Municipality shall be responsible for all maintenance of Rural Address Signs

Introduced and read a FIRST time this _____ day of _____, 2023.

Read a SECOND time this _____ day of _____, 2023.

Read a THIRD time and passed this _____ day of _____, 2023.

Reeve, Roger Kinzel

Administrator, Amanda McCormick

(SEAL)