

RM of Rosthern #403

Agenda
Council Meeting
Tuesday, April 12, 2022 @ 8:30 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. March 8th 2022 Regular Meeting
- 3.2. March 29th 2022 Budget Committee Meeting

4. DELEGATION

- 4.1. 8:45AM - Great Plains College

5. CORRESPONDENCE

- 5.1. Bylaw Reporting
- 5.2. Rosthern R.C.M.P.
- 5.3. Town of Hague - Joint Fire
- 5.4. Rosthern AG Society
- 5.5. 4-H Saskatchewan
- 5.6. Saskatchewan Legislative Assembly

6. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 6.1. Administrator Report
- 6.2. Council Indemnity
- 6.3. Electronic Approval - Robert Neudorf Contract Grader Work
- 6.4. Void Cheque - 015878 - Seager Wheeler - \$20,000 - was re-issued after review
- 6.5. Financials

7. PUBLIC WORKS

- 7.1. Auction Results
- 7.2. Road Complaint
- 7.3. In Camera Session - Per Section 12 of Council Procedures Bylaw 1.2016 - Outside Employee / HR Discussion

7.4. 2022 Gravel Program

8. FOREMAN & COUNCIL REPORTS

8.1. Foreman Report

8.2. Division Report

9. UNFINISHED BUSINESS

9.1. Civic Addressing Update

9.2. Weed Inspection Appointment

10. NEW BUSINESS

10.1. List of Lands in Arrears

10.2. Introduction to Purchasing Policy

10.3. Valley Regional Park - Request for Letter of Support

10.4. Evergreen Estates Greenhouse Request

10.5. Crown Land Sale

1. RL 51-42-01-W3

2. RL 50-42-01-W3

3. RL 49-42-01-W3

10.6. Organized Hamlet of Neuanlage

11. ADDITIONAL BUSINESS

12. ADJOURNMENT





RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF APRIL 12TH 2022

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6th Street Rosthern, SK on Tuesday, April 12th 2022 commencing at 8:31AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, ROBERT BAYNTON – DIVISION 6.

ABSENT: TOM MADDEN – DIVISION 7

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (1 Municipal Employee K.F 1 Public Gallery G.B)

Reeve read the Conduct of public to gallery – 8:31AM (Section 34- Bylaw 1.2016)

AGENDA

142.2022

DIVISION 7 / DIVISION 3:

That Council add to the agenda the following items:

- 2022 Spring & Fall Monitoring at the Landfill – Tetra Tech
- Foth Ventures – Overweight Permit Request
- Rosthern Fire & Rescue Donation Request

That Council approve the agenda presented with the addition.

CARRIED

MINUTES

143.2022

DIVISION 5 / DIVISION 3:

That the minutes from March 8th 2022 Regular Council Meeting be approved as presented.

CARRIED

144.2022

DIVISION 1 / DIVISION 2:

That the minutes from March 29th 2022 Budget Committee Meeting be approved as presented.

CARRIED

MOVE TO ITEM ON AGENDA

145.2022

DIVISION 3 / DIVISION 2:

That Council move to item 5.1 on the agenda.

CARRIED

146.2022

DIVISION 1 / DIVISION 5:

That Council move to item 4 on the agenda.

CARRIED

DELEGATION – GREAT PLAINS COLLEGE – 2 MEMBERS FRITZ ECKSTEIN & CLAUDINE TAN – 8:49AM – 9:10AM

GREAT PLAINS COLLEGE REQUEST

147.2022

DIVISION 3 / DIVISION 5:

That Council table the request from Great Plains College until the May meeting for the Administrator to call other Municipalities who have been in the program for references.

CARRIED

MOVE TO ITEM ON AGENDA

148.2022

DIVISION 6 / DIVISION 2:

That Council move to item 5 on the agenda.

CARRIED

TOWN OF HAGUE – JOINT FIRE MINUTES AND BUDGET

149.2022

DIVISION 6 / DIVISION 3:

That Council accept the minutes and budget from the Town of Hague Joint Fire.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF APRIL 12TH 2022**

ROSTHERN AG SOCIETY

150.2022

DIVISION 3 / DIVISION 1:

That Council approve the sponsorship for the Rosthern AG Society with the Wrangler Package at \$500 for the 2022 year.

CARRIED

4-H - SASKATCHEWAN

151.2022

DIVISION 3 / DIVISION 2:

That Council donate \$500 to the 4-H Saskatchewan for the 2022 year, that the donation goes to the greatest need for the 4-H program.

CARRIED

CORRESPONDENCE

152.2022

DIVISION 1 / DIVISION 2:

That the Correspondence be filed.

CARRIED

2022 MUNISOFT CONVENTION

153.2022

DIVISION 3 / DIVISION 1:

That Council approve for Administrator McCormick and Assistant Administrator Fahl attend the 2022 MuniSoft Convention in Regina in September; registration is \$695 per person with the condition that someone can work in the office these days.

CARRIED

ADMINISTRATOR HOLIDAY

154.2022

DIVISION 1 / DIVISION 3:

That Council approve the holiday request for Administrator McCormick for April 25th 2022.

CARRIED

ADMINISTRATOR REPORT

155.2022

DIVISION 2 / DIVISION 6:

That the verbal Administrator report be filed.

CARRIED

COUNCIL INDEMNITY

156.2022

DIVISION 1 / DIVISION 2:

That Council Indemnity be approved as presented in the amount of \$ 6,791.40.

CARRIED

CONTRACT GRADER WORK

157.2022

DIVISION 2 / DIVISION 4:

That Council accepts the electronic approval for Contract grader work from Robert Neudorf with the wage of \$30/hr. for the 1 day needed.

CARRIED

VOID CHEQUE

158.2022

DIVISION 2 / DIVISION 6:

That Council void cheque 015878 to Seager Wheeler Farms in the amount of \$20,000 as this was re-issued after a review.

CARRIED

DIRECT DEPOSIT PAYROLL

159.2022

DIVISION 4 / DIVISION 5:

That Council approve the Direct Deposit payroll for the month of March as verbally presented in the amount of \$ 33,821.88

CARRIED

PERFORMACNE BONDS

160.2022

DIVISION 2 / DIVISION 6:

That Council approve the Performance Bond to be released on permits 8.2021, 19.2021, 25.2021, 31.2021 that final inspection has been completed by the building official and the files have been closed.

CARRIED

AM
BC



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF APRIL 12TH 2022**

ACCOUNTS FOR APPROVAL

161.2022 **DIVISION 1 / DIVISION 3:**

That Council approve the list of accounts presented cheque number 15916 - 15963 and the manual online payment numbers 1143-MAN- 1166-MAN in the amount of \$ 321,995.70.

CARRIED

FINANCIAL STATEMENT

162.2022 **DIVISION 1 / DIVISION 2:**

That Council approve the presented Financial Statement Summary for month of March as presented.

CARRIED

BANK RECONCILIATION

163.2022 **DIVISION 2 / DIVISION 5:**

That Council accept the presented Bank Reconciliation for month of February as presented.

CARRIED

BREAK FOR RECESS – 9:59AM – 10:08AM

NORTH OF LAIRD ROAD

164.2022 **DIVISION 4 / DIVISION 2:**

That Council send the public works, foreman and Councillor for the division to check the road north of laird see what can be done to fix the soft spots.

CARRIED

165.2022 **DIVISION 3 / DIVISION 4:**

That Council move to In Camera Session – Per Section 12 of the Council Procedures Bylaw 1.2016 for Outside Employee Reviews / HR Matters – 10:15AM

CARRIED

ALL IN ATTENDANCE

FOREMAN ENTERED – 11:14AM

OUT OF IN CAMERA – 11:37AM

166.2022 **DIVISION 3 / DIVISION 4:**

That Council resume regular meeting – 11:37AM

CARRIED

785 ROAD GRAVEL

167.2022 **DIVISION 3 / DIVISION 2:**

That Council add 200 yards per mile on Grid 785 West, to be completed ASAP. That Foreman Robin get 2 quotes and use the lesser.

CARRIED

DIVISION REPORTS

168.2022 **DIVISION 1 / DIVISION 2:**

That Council accept the verbal Division reports given.

CARRIED

FOREMAN REPORT

169.2022 **DIVISION 3 / DIVISION 4:**

That Council accept the verbal Foreman report given.

CARRIED

ROAD SHOULDERS

170.2022 **DIVISION 2 / DIVISION 6:**

That the foreman discusses with each Councillor what shoulders they would like done and gravel will be applied right after they have been done, the foreman will arrange the gravel placement.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF APRIL 12TH 2022**

2022 OUTSIDE EMPLOYEE WAGES

171.2022

DIVISION 2 / DIVISION 3:

That Council accept the presented recommendation from the Personnel Committee for the 2022 wages for the outside employees being as follows:

| | | | |
|----------|-------------|--------------|-------------|
| C. Robin | \$36.50/hr. | R. Yakimchuk | \$30.00/hr. |
| D. Ens | \$29.00/hr. | D. Janzen | \$29.00/hr. |
| J. Dueck | \$29.50/hr. | R. Gardipy | \$25.00/hr. |
| A. Dyck | \$25.00/hr. | | |

CARRIED

2022 GRAVEL HAUL PROGRAM TENDER

172.2022

DIVISION 1 / DIVISION 4:

That Council tender out for the 2022 Gravel Haul Program, approx. 20,000 – 25,000 cubic yards. That the tender close May 4th to be open that day and awarded at the May 10th Regular Meeting. That the Hauling begin May 24th weather permitting and be completed by June 30th 2022.

CARRIED

CIVIC ADDRESSING

173.2022

DIVISION 3 / DIVISION 6:

That Council use the Township / Range Roads for the Civic Addressing, that the program begins with just the occupied residential places.

CARRIED

2022 WEED INSPECTION APPOINTMENT

174.2022

DIVISION 1 / DIVISION 2:

That Council move forward with Appointing Amy Beatch for Weed Inspector, that the RM move forward with the R.M of Corman Park for Services for Weed Inspections / Applications.

CARRIED

TAX ENFORCEMENT

175.2022

DIVISION 2 / DIVISION 3:

That Council proceed with the first steps of Tax Enforcement on the following presented list of arrears:

| | | | |
|--------------|---|-----------|------------|
| 000635401-01 | SW 35-41-04-W3 – BLK/PAR A PLAN 102188404 EXT 0 | 151879304 | \$3,213.45 |
| 303009400-01 | SE 27-44-04-W3 – BLK/PAR A PLAN AG664 EXT 0 | 141627753 | \$1,673.61 |
| 505000100-01 | BLK/PAR A2 PLAN 102027428 EXT 0 | 150637866 | \$3,245.96 |
| 000830200-01 | NW 30-42-01-W3 EXT 0 | 144195015 | \$4,348.18 |
| 001230401-01 | SW 30-42-04-W3 – BLK/PAR A PLAN 101906883 EXT 0 | 132251150 | \$2,662.09 |
| 515001670-01 | LOT 29 BLK/PAR 5 PLAN 101961761 EXT 0 | 146163911 | \$759.20 |
| 505001900-01 | BLK/PAR Z PLAN 76S00036 EXT 4 | 124966020 | \$1,548.71 |
| 000321215-01 | Blk/Par 2 Plan 101288954 Ext 0 | 138090843 | \$2,149.71 |
| 000432200-01 | NW 32-41-02-W3 Ext 0 | 114753225 | \$579.90 |
| 000505200-01 | NW 05-41-03-W3 Ext 2 | 138290430 | \$796.49 |
| 000533101-01 | Blk/Par B Plan 101573568 Ext 7 | 116319652 | \$331.41 |
| 000533102-01 | Blk/Par A Plan 99PA17404 Ext 1 | 122040661 | \$864.69 |
| 000533200-01 | NW 33-41-03-W3 Ext 0 | 116319674 | \$275.88 |
| 001002400-01 | SW 02-42-02-W3 Ext 0 | 130031110 | \$396.35 |
| 001007301-01 | Blk/Par A Plan 102048386 | 148670040 | \$1,655.53 |
| 001013100-01 | NE 13-42-02-W3 Ext 38 | 142146963 | \$331.44 |
| 001013200-01 | NW 13-42-02-W3 Ext 0 | 142146974 | \$522.55 |
| 001013300-01 | SE 13-42-02-W3 Ext 8 | 142508820 | \$238.93 |
| 001031400-01 | SW 31-42-02-W3 Ext 0 | 129953199 | \$441.55 |
| 001032101-01 | Blk/Par A Plan 101491804 Ext 64 | 145791782 | \$1,565.20 |
| 001514201-01 | Blk/Par A Plan 101539289 Ext 43 | 148106178 | \$700.02 |
| 001630300-01 | SE 30-43-04-W3 Ext 2 | 151254143 | \$2,403.03 |
| 001714200-01 | NW 14-44-04-W3 Ext 0 | 115202494 | \$1,729.12 |
| 001725300-01 | SE 25-44-04-W3 Ext 20 | 115201954 | \$853.30 |
| 001725400-01 | SW 25-44-04-W3 Ext 0 | 115201932 | \$1,118.01 |
| 515000250-01 | Lot 5 Blk/Par 1 Plan 85S19837 Ext 0 | 153210855 | \$1,943.58 |
| 515000300-01 | Lot 6 Blk/Par 1 Plan 85S19837 Ext 0 | 153210866 | \$770.38 |
| 515001390-01 | Lot 9 Blk/Par 4 Plan 101961761 Ext 0 | 154293600 | \$122.50 |
| 525002640-01 | Lot 7 Blk/Par 7 Plan 101961761 Ext 0 | 154192091 | \$646.27 |
| 525003650-01 | Blk/Par H Plan 97S13941 Ext 2 | 148367403 | \$413.73 |
| 000322201-01 | LSD 12-22-40-04-W3 Ext 29 | 134922708 | |
| | LSD 11-22-40-04-W3 Ext 27 | 134922562 | |
| | LSD 14-22-40-04-W3 Ext 30 | 134922685 | \$962.00 |
| 000322400-01 | Blk/Par A Plan 101645142 Ext 71 | 135264450 | \$748.60 |
| 000322401-01 | Blk/Par B Plan 101645153 Ext 76 | 135757851 | \$816.62 |
| 000327400-01 | SW 27-40-04-W3 Ext 74 | 134812256 | \$1,279.94 |
| 000327300-01 | Blk/Par A Plan 101645232 Ext 68 | 135264494 | \$796.81 |
| 000327301-01 | Blk/Par B Plan 101645265 Ext 69 | 116341994 | \$1,295.13 |
| 303001500-01 | Lot 20 Blk/Par 1 Plan Y311 Ext 0 | 117173358 | \$93.51 |

Handwritten signatures and initials in the bottom right corner.



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF APRIL 12TH 2022**

CARRIED

GREENHOUSE REQUEST

176.2022 DIVISION 4 / DIVISION 3:

That Council approve the request from the owner in Evergreen Estates to put up a temporary, removable Greenhouse cover. That he must follow the National Building Code with the building official and get permits.

CARRIED

CROWN LAND SALE

177.2022 DIVISION 3 / DIVISION 1:

That Council approve the request for Crown Land Sale on the properties of RL 51-42-01-W3, RL 50-42-01-W3 and RL 49-42-01-W3 as requested by Tasker.

CARRIED

ORGANIZED HAMLET OF NEUANLAGE

178.2022 DIVISION 2 / DIVISION 4:

That Council approve motions 20-25.2022 of the OH minutes as presented.

CARRIED

2022 SPRING AND FALL WELL MONITORING

179.2022 DIVISION 4 / DIVISION 2:

That Council approve the cost estimate from Tetra Tech for the 2022 Spring and Fall monitoring.

CARRIED

FOTH VENTURE OVER WEIGHT PERMIT REQUEST

180.2022 DIVISION 4 / DIVISION 3:

That Council deny the request to Foth Ventures for an Overweight Permit, according to the Policy the RM has in place.

CARRIED

ADJORNMENT

181.2022 DIVISION 1 /

That the Regular Council Meeting adjourn

RESCINDED

ROSTHERN FIRE AND RESCUE DONATION

182.2022 DIVISION 2 / DIVISION 3:

That table the request for \$5,000 donation from the Town of Rosthern Fire and Rescue until they send the submission in for Council to review.

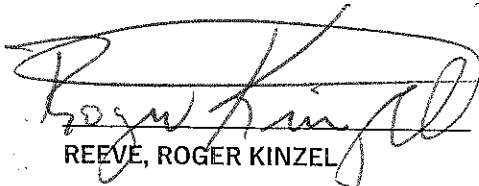
CARRIED

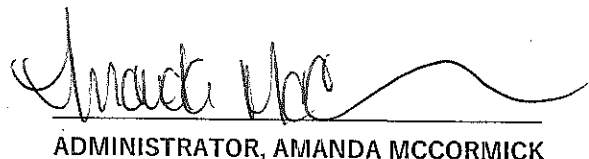
ADJORNMENT

183.2022 DIVISION 1 / DIVISION 2:

That the Regular Council Meeting adjourn – 1:10PM

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK