

RM of Rosthern #403

Agenda

Council Meeting

Tuesday, February 9, 2021 @ 8:30 AM

1. CALL MEETING TO ORDER

Due to Covid 19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting was made available to the public via Zoom online upon request as advertised on the Municipal website

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. Amend Motion 059.2021
- 3.2. January 12th 2021 Regular Meeting

4. CORRESPONDENCE

- 4.1. Government of Saskatchewan - 2021 Grant Confirmation
- 4.2. J.B request for interest write off
- 4.3. Government of Saskatchewan - Lands Branch
- 4.4. Rosthern R.C.M.P
- 4.5. Xplornet Letter of Support
- 4.6. High River - Reinstatement of the 1976 Coal Development Policy

5. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 5.1. Administrator Report
- 5.2. Council Indemnity
- 5.3. Financials

6. PUBLIC WORKS

- 6.1. Land Stripping Tender Opening

7. FOREMAN & COUNCIL REPORTS

- 7.1. Foreman Report
- 7.2. Division Report

RK.
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8. NEW BUSINESS

- 8.1. 2021 Groundwater Well Monitoring Quote per Operations Permit from Ministry of Environment
- 8.2. 2021 Board of Revision
- 8.3. Hamlet of Neuanlage
- 8.4. NeuHomes - Future Growth Designation Request

9. ADDITIONAL BUSINESS

10. ADJOURNMENT

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**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 9TH 2021**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Basement located at 2022 6th Street Rosthern, SK on Tuesday, February 9th 2021 commencing at 8:35AM.

ATTENDANCE

PRESENT:

REEVE: ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI - DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, TOM MADDEN – DIVISION 7

ABSENT: ROBERT BAYNTON – DIVISION 6, DIVISION 5 SEAT VACANT

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (2 at this time)

Reeve read out loud

1. Conduct of Public – Section 34 of Bylaw 1.2016 to the gallery that are online zoom – 8:35AM

- | | | |
|--|--|----------------|
| 066.2021 | DIVISION 3/DIVISION 7:
Due to Covid-19 Pandemic this meeting is held at the RM office basement for proper social distancing, the meeting is made available to the public via Zoom online audio upon request advertised on the Municipal website. | CARRIED |
| AGENDA | | |
| 067.2021 | DIVISION 7/DIVISION 3:
That Council add to the agenda the following item:
In Camera Session - Per Section 12 of the Council Meeting Procedures Bylaw 1.2016 – to discuss HR Matters | CARRIED |
| 068.2021 | DIVISION 7/DIVISION 3:
That Council approve the agenda presented with the addition. | CARRIED |
| MINUTES | | |
| 069.2021 | DIVISION 7/DIVISION 2:
That motion 50.2021 be amended to remove the /hr. portion of the "Meetings as a visitor on matters relating to Council Full Day" this is rate per day not hr. | CARRIED |
| 070.2021 | DIVISION 4/ DIVISION 2:
That motion 59.2021 be amended to have Rosthern Senior Centre as the polling place for the election. | CARRIED |
| 071.2021 | DIVISION 2/DIVISION 7:
That the minutes from January 12 th 2021 Regular Council Meeting be approved as presented with the amendments. | CARRIED |
| REQUEST FOR INTEREST WRITE OFF | | |
| 072.2021 | DIVISION 7/DIVISION 2:
That Council deny the request to have the interest written off to J.B property tax payment. | CARRIED |
| CROWN LAND SALE – PARCEL 2 - SW 12-42-02-W3 | | |
| 073.2021 | DIVISION 1/DIVISION 4:
That Council have no objections to the Ministry selling Parcel 2 – SW 12-42-02-W3. | CARRIED |
| XPLORNET LETTER OF SUPPORT | | |
| 074.2021 | DIVISION 7/DIVISION 3:
That Council direct Administration to send a letter of support to Xplornet as requested. | CARRIED |
| HIGHRIVER – REINSTATEMENT OF THE 1976 COAL DEVELOPMENT POLICY | | |
| 075.2021 | DIVISION 7/DIVISION 4:
That deny to send a letter of support to High River. | CARRIED |
| CORRESPONDENCE | | |
| 076.2021 | DIVISION 1/DIVISION 3:
That the Correspondence be filed. | CARRIED |
| WHEATLAND REGIONAL LIBRARY 2021 APPOINTMENT | | |
| 077.2021 | DIVISION 1/DIVISION 3:
That Council appoint Reeve Kinzel as representative to the Wheatland Regional Library with alternate being Councillor Madden. | CARRIED |



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF FEBRUARY 9TH 2021

ADMINISTRATOR HOLIDAY'S

078.2021 DIVISION 1/ DIVISION 2:
That Council grant Holidays for Administrator McCormick February 12th and 16th 2021. CARRIED

OFFICE ADMINISTRATION

079.2021 DIVISION 7/
That Council appoint Office Assistant Fahl as Assistant Administrator and have her take the LGA Course at the U of R that she be reimbursed fees when the call has been passed.

MOTION WAS TABLED TO AFTER THE IN CAMERA SESSION

080.2021 DIVISION 7/ DIVISION 2:
That Council move to the additional item of in camera session, That Council move to in camera session – Per Section 12 of the Council Meeting Procedures Bylaw 1.2016 – to discuss HR Matters–9:34AM. CARRIED

ADMINISTRATOR ASKED TO LEAVE – 9:34AM – 10:35AM
BACK TO REGULAR MEETING – 10:35AM

081.2021 DIVISION 7/ DIVISION 3:
That Council resume regular meeting – 10:36AM. CARRIED

OFFICE ADMINISTRATION

082.2021 DIVISION 3/ DIVISION 1:
That Council appoint Office Assistant Fahl as Assistant Administrator and have her take the LGA Course at the U of R that she be reimbursed fees when each class has been passed. CARRIED

BREAK FOR RECESS – 10:36AM – 10:41AM
2 NEW ATTENDEES WAITING IN THE WAITING ROOM VIA ZOOM – ADMINISTRATOR ADMITTED THEM TO THE MEETING.
CONDUCT OF PUBLIC – SECTION 34 OF BYLAW 1.2016 TO THE GALLERY THAT ARE ONLINE ZOOM

ADMINISTRATOR REPORT

083.2021 DIVISION 3/DIVISION 7:
That the verbal Administrator report be filed. CARRIED

MOVE TO ITEM ON AGENDA

084.2021 DIVISION 3/ DIVISION 4:
That Council move to 6.1 on the agenda. CARRIED

LAND STRIPPING TENDER OPENING – 10:44AM

COUNCILLOR UNGER DECLARED INTEREST AND LEFT THE MEETING – 10:44AM

THE RM RECEIVED 20 TENDERS ALL HAVE COME IN BEFORE THE CLOSE.
ADMINISTRATOR NOTED THAT TENDER RECEIVED FROM RUSSELL REDI-MIX CONCRETE WAS RECEIVED BY E-MAIL – BIDDING FORM STATED TO BE IN ENVELOPE TO THE OFFICE – TENDER WAS DISQUALIFIED

ADMINISTRATOR BEGAN TO OPEN TENDERS:

DC TRENCHING	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 3.80
DARRY CONTRACTING	MISSING DOCUMENTS	\$ 2.60
CELTIC CONTRACTING	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 3.29
MOCON CONSTRUCTION	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 5.00
NEMANISHEN CONTRATING	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 3.34
THOMCAT MANAGEMENT	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 2.50
MAXIES EXCIVATING	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 5.75
PME	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 3.65
LARRY FEHR CONSTRUCTION	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 3.0525
J. ALEXANDER TRUCKING	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 5.78
CIVIL PROJECTS INC.	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 4.22
CS CONTRACTING	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 3.00
SHRATA DEVELOPMENT CORP	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 6.81
SASKCON REPAIR SERVICE	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 2.89
DELTA CONSTRUCTION GROUP INC.	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 4.61
FORTUNE OIL FIELD CONSTRUCTION	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 2.55
C. DUNCAN CONSTRUCTION	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 8.88
STROM EARTH MOVING	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 3.04
CORY CONTRATING	ALL DOCUMENTS ATTACHED AS REQUESTED	\$ 3.26

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**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF FEBRUARY 9TH 2021**

LAND STRIPPING TENDER

085.2021 **DIVISION 4/DIVISION 7:**

That Council award the tender for the land stripping job located at NW 24-45-04-W3 gravel site to Larry Fehr Construction for the cost of \$3,0525.

CARRIED

COUNCILLOR UNGER RETURNED TO REGULAR MEETING – 11:10AM

MOVE TO ITEM ON AGENDA

086.2021 **DIVISION 7/ DIVISION 4:**

That Council move to 7 on the agenda.

CARRIED

COUNCILLOR POCHIPINSKI LEFT THE MEETING – 11:28AM

FOREMAN REPORT

087.2021 **DIVISION 4/DIVISION 3:**

That the verbal Foreman reports be filed as presented.

CARRIED

DIVISION REPORTS

088.2021 **DIVISION 3/DIVISION 4:**

That the verbal Division reports be filed as presented.

CARRIED

MOVE TO ITEM ON AGENDA

089.2021 **DIVISION 4/ DIVISION 7:**

That Council move to 5.2 on the agenda.

CARRIED

COUNCIL INDEMNITY

090.2021 **DIVISION 2/DIVISION 4:**

That Council Indemnity be approved as presented in the amount of \$ 3,143.

CARRIED

DIRECT DEPOSIT PAYROLL

091.2021 **DIVISION 7/DIVISION 2:**

That Council approve the Direct Deposit payroll for the month of January as verbally presented in the amount of \$22,183.55.

CARRIED

PERFORMANCE BONDS

092.2021 **DIVISION 3/DIVISION 4:**

That Council approve the Performance Bonds for the month of January for Permits 4.2020, 7.2020, 14.2020, 18.2020, 29.2020 that the bond be released upon final paperwork from Building Officials that the final inspection has been completed and file is closed.

CARRIED

ACCOUNTS FOR APPROVAL

093.2021 **DIVISION 2/DIVISION 7:**

That Council approve the list of accounts presented cheque number 15305 - 15349 and the manual online payment numbers 803-MAN- 824-MAN in the amount of \$ 226,288.40.

CARRIED

FINANCIAL STATEMENT

094.2021 **DIVISION 2/DIVISION 7:**

That Council approve the presented Financial Statement Summary for month of January as presented.

CARRIED

BANK RECONCILIATION - SUMMARY

095.2021 **DIVISION 3/DIVISION 4:**

That Council approve the presented Bank Reconciliation Summary for month of December as presented.

CARRIED

2021 GROUNDWATER WELL MONITORING

096.2021 **DIVISION 2/DIVISION 7:**

That Council approve the quote presented by Tetra Tech for the 2021 Groundwater Well Monitoring for the 2021 year.

CARRIED

2021 BOARD OF REVISION

097.2021 **DIVISION 2/DIVISION 3:**

That Council appoint Gord Krismer & Associates for the 2021 Board of Revision.

CARRIED

SASK VALLEY RURAL WATER UTILITY – CONTRACT

098.2021 **DIVISION 7/ DIVISION 2:**

That Council renew and update the contract for services for the Sask Valley Rural Water Utility.

CARRIED



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ORGANIZED HAMLET OF NEUANLAGE

099.2021 **DIVISION 7/DIVISION 2:**
That Council approve motion 06.2021 of the OH minutes

CARRIED

100.2021 **DIVISION 7/DIVISION 3:**
That Council approve motion 07.2021 of the OH minutes

CARRIED

NEUHOMES – FUTURE GROWTH REQUEST

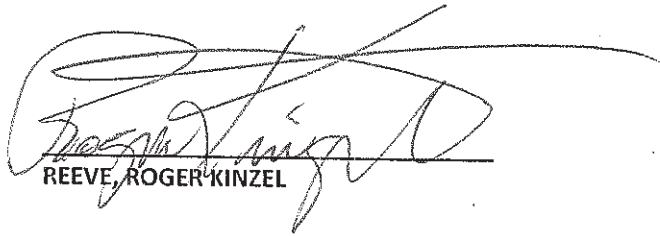
101.2021 **DIVISION 3/DIVISION 2:**
That Council table NeuHomes proposal – that Administration send it to the Hamlet Board for comment and review – that Council request more information.

CARRIED

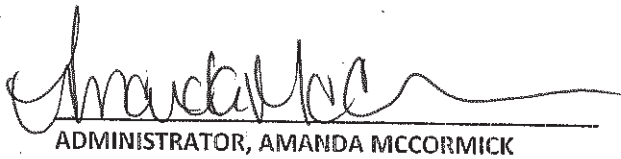
ADJORNMENT

102.2021 **DIVISION 4/DIVISION 2:**
That the Regular Council Meeting adjourn – 12:33PM.

CARRIED



REEVE, ROGER KINZEL



ADMINISTRATOR, AMANDA MCCORMICK