



RM of Rosetown #403

Agenda

Council Meeting

Tuesday, July 8, 2025 @ 9:00 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. DELEGATION

3.1. 11:00AM - Peter Guenter

4. APPROVAL OF MINUTES

4.1. June 10/2025 Regular Meeting

5. CORRESPONDENCE

5.1. North Central Transportation Meeting

6. PUBLIC WORKS

6.1. Foreman & Division Reports

6.2. G.J old Gravel Pit Inspection

6.3. Foth Ventures Tile Drainage

6.4. Sask Energy Project

7. REPORTS OF ADMINISTRATION & COMMITTEE'S

7.1. Administrator Report

7.2. Council Indemnity

7.3. Investments Due

7.4. Financials

8. UNFINISHED BUSINESS

8.1. Potential Property - Equipment Site in Hague - Discussion

9. NEW BUSINESS

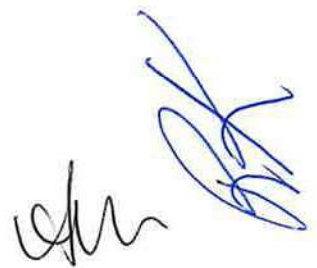
9.1. 2025 Operations Budget Draft

- 9.2. Bylaw 5.2025 Uniform Mill Rate - Pending approval of draft operations budget
- 9.3. Bylaw 6.2025 Minimum Tax & Mill Rate Factor - pending approval of operations budget
- 9.4. Request By Public - Construction / Maintenance of RM Summer Road Policy
- 9.5. Subdivision NE 27-40-03-W3 - Proposed Parcel A
- 9.6. Subdivision SE 17-41-04-W3 - Proposed Parcel D
- 9.7. Twin Rivers
- 9.8. Organized Hamlet of Neuanlage

10. ADDITIONAL BUSINESS

Surface Parcel Public Utility NW 08-41-03-W3, Additional Invoices, In-Camera Session – Per Section 12.1(b) of the Council Procedures Bylaw 9.2023 – Ethics Complaint Update

11. ADJOURNMENT





RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JULY 8TH 2025

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 1001 6th Street Rosthern, SK on Tuesday July 8th 2025 commencing at 8:59AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, LARRY FEHR – DIVISION 2, DARRELL PENNER – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, CHARLES KRIKAU – DIVISION 6, GABRIEL BENOIT – DIVISION 7(VIA ZOOM)

ADMINISTRATOR: AMANDA MCCORMICK

GALLERY – 1 In person (A.R)

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 4 IN ATTENDANCE (1 Municipal Office K.F, V.R, D.B & G.B - Division 7 Councillor 2 accounts registered and attended)

Reeve read the Conduct of public to gallery – 8:59AM (Section 34- Bylaw 9.2023)

AGENDA

268.2025

DIVISION 2 / DIVISION 6:

That the following be added to the agenda:

1. Surface Parcel Lease – Public Utility – NW 08-41-03-W3
2. Additional Invoices
3. In-Camera Session – Per Section 12.1(b) of the Council Procedures Bylaw 9.2023 – Ethics Complaint Update

CARRIED

269.2025

DIVISION 1 / DIVISION 3:

That the agenda be accepted with the additions.

CARRIED

MINUTES

270.2025

DIVISION 3 / DIVISION 2:

That the minutes from the June 10th 2025 Regular Council Meeting be approved as presented.

CARRIED

FILE CORRESPONDENCE

271.2025

DIVISION 1 / DIVISION 5:

That Council file correspondence.

CARRIED

MOVE TO ITEM

272.2025

DIVISION 6 / DIVISION 4:

That move to item 7 on the agenda.

CARRIED

ADMINISTRATOR HOLIDAYS

273.2025

DIVISION 5 / DIVISION 6:

That Administrator McCormick holidays be approved being July 29-31/2025.

CARRIED

ADMINISTRATOR REPORT

274.2025

DIVISION 1 / DIVISION 4:

That Council approve Administrator's verbal report as presented.

CARRIED

COUNCIL INDEMNITY

275.2025

DIVISION 1 / DIVISION 4:

That Council Indemnity be approved as presented in the amount of \$ 3,672.40.

CARRIED

AFFINITY CREDIT UNION – GIC INVESTMENTS

276.2025

DIVISION 4 / DIVISION 7:

That Council re-invest GIC 17 in the amount of \$88,113.76 and GIC 18 in the amount of \$985,742.84 in 2 year term with the interest rate of 3.40%

CARRIED

DIRECT DEPOSIT PAYROLL

277.2025

DIVISION 3 / DIVISION 2:

That Council approve the Direct Deposit Payroll for the month of June as verbally presented in the amount of \$69,970.47

CARRIED

PERFORMANCE BONDS

278.2025

DIVISION 2 / DIVISION 1:

That Council approve the Performance Bond to be released on permits 1.2025, 11.2025 and 15.2025 that final inspection has been completed by the building official and the files have been closed.

CARRIED

ACCOUNTS FOR APPROVAL

279.2025

DIVISION 4 / DIVISION 3:

That Council approve the list of accounts presented cheque number 17710 – 17741 and the manual online payment numbers 2185 MAN – 2214 MAN in the amount of \$ 245,431.63.

CARRIED

FINANCIAL STATEMENT

280.2025

DIVISION 2 / DIVISION 4:

That Council accept the Financial Statement Summary as presented for the month of June.

CARRIED

BANK RECONCILIATION

281.2025

DIVISION 2 / DIVISION 1:

That Council accept the Bank Reconciliation Summary as presented for the month of May.

CARRIED

MOVE TO ITEM

282.2025

DIVISION 4 / DIVISION 2:

That move to item 6 on the agenda.

CARRIED



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JULY 8TH 2025

FOREMAN HOLIDAYS

283.2025

DIVISION 5 / DIVISION 4:

That Council approve holidays for Foreman Robin being July 14th, 21st, 28th, August 5th -8th, 11th, 18th, 25th 2025.

CARRIED

MOWER OPERATOR

284.2025

DIVISION 6 / DIVISION 2:

That Council place an ad for mower operator to start July 21st 2025, that interviews and hiring be conducted by the Personnel/ HR Committee. The position be on a 3-month probation period, with the opportunity for full time seasonal. That the position be paid \$24/hr.

CARRIED

FOREMAN & DIVISION REPORT

285.2025

DIVISION 5 / DIVISION 4:

That the verbal Division and Foreman reports be filed.

CARRIED

SASK ENERGY PROJECT – SW 25-40-03-W3

286.2025

DIVISION 4 / DIVISION 3:

That Council approve the Sask Energy gas line project located at SW 25-40-03-W3.

CARRIED

BREAK FOR RECESS – 10:07AM – 10:17AM

FOTH VENTURES – TILE DRAINAGE PROJECT

287.2025

DIVISION 5 / DIVISION 2:

That Council has reviewed the drainage plan E5105270. Council approves the conveyance of water across and within the RM right of way as shown in the plan E5105270. This approval has been granted in 2021 with conditions.

CARRIED

288.2025

DIVISION 1 / DIVISION 4:

That approval be granted to the project E5105607 based on an agreement being signed that should the summer road be constructed to main grid access or any construction / maintenance to this road be required all costs and responsibilities associated with the tile drainage needing to be removed or amended be the responsibility of Foth Ventures or any other owner that may take over of the drainage system, that it is Foth Ventures responsibility to inform any future owners of this agreement. That if the installation alters shared wetlands with other owners other than the municipality, Foth is responsible to submit all owners involved signed acknowledgment and approval, and the approval of these alterations by WSA be submitted to the RM file.

CARRIED

289.2025

DIVISION 2 / DIVISION 3:

That Council has reviewed the drainage project E5105607. That Council approves the conveyance of water across and within the RM right-of-way as shown in the plan E5105607 submitted with the condition of the agreement noted in motion 288.2025 being signed.

CARRIED

2025 OPERATIONS BUDGET

290.2025

DIVISION 5 / DIVISION 4:

That Council accept the proposed 2025 Operations Budget as presented that will form part of these minutes.

CARRIED

BYLAW 5.2025 – A BYLAW TO PROVIDE FOR UNIFORM MILL RATE

291.2025

DIVISION 5 / DIVISION 3:

That Bylaw 5.2025, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to provide for a Uniform Mill Rate be given its first reading.

CARRIED

292.2025

DIVISION 4 / DIVISION 1:

That Bylaw 5.2025, be given its second reading today.

CARRIED

293.2025

DIVISION 5 / DIVISION 1:

That Bylaw 5.2025, go to third reading on the same day.

CARRIED UNANIMOUSLY

294.2025

DIVISION 1 / DIVISION 4:

That Bylaw 5.2025, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to provide for a Uniform Mill Rate be given its third and final reading and be passed today.

CARRIED

BYLAW 6.2025 – A BYLAW TO PROVIDE FOR MINIMUM AMOUNTS OF TAX AND TO ESTABLISH MILL RATE FACTORS

295.2025

DIVISION 1 / DIVISION 2:

That Bylaw 6.2025, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to provide for Minimum Amounts of Tax and to Establish Mill Rate Factors be given its first reading.

CARRIED

296.2025

DIVISION 2 / DIVISION 3:

That Bylaw 6.2025, be given its second reading today.

CARRIED

297.2025

DIVISION 4 / DIVISION 2:

That Bylaw 6.2025, go to third reading on the same day.

CARRIED UNANIMOUSLY

298.2025

DIVISION 4 / DIVISION 4:

That Bylaw 6.2025, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being a bylaw to provide for Minimum Amounts of Tax and to Establish Mill Rate Factors be given its third and final reading and be passed today.

CARRIED

REQUEST BY PUBLIC – CONSTRUCTION / MAINTENANCE OF RM SUMMER ROAD POLICY

299.2025

DIVISION 1 / DIVISION 6:



RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF JULY 8TH 2025

That Council accept the Request by Public – Construction / Maintenance of RM Summer Road Policy as presented and form part of the RM Policy Manual.

CARRIED

SUBDIVISION – NE 27-40-03-W3 – PROPOSED PARCEL A
300.2025

DIVISION 7 / DIVISION 2:

That the application to subdivide 4.05HA (10.01 acre) parcel from NE 27-40-03-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.5 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
- b) Municipal reserve is not required for the parcel
- c) That an approach be constructed for the remaining AG parcels for access at the cost of the applicant.
- d) Distance to the nearest ILO (Intensive Livestock Operation) is over 550 meters away, the Zoning bylaw requires min of 400meters from this particular operation approval of animal units

CARRIED

SUBDIVISION – SE 17-41-04-W3 – PROPOSED PARCEL D
301.2025

DIVISION 4 / DIVISION 3:

That the application to subdivide 4.05HA (10.00 acre) parcel from SE 17-41-04-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.5 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
- b) Municipal reserve is required for the parcel Council is requesting Cash in Lieu which will be determined and arranged in accordance with the act.
- c) That an approach be constructed for the remaining AG parcels for access at the cost of the applicant

CARRIED

TWIN RIVERS – HOUSEHOLD HAZARDOUS WASTE DAY
302.2025

DIVISION 4 / DIVISION 6:

That Council submit payment for the 2025 Household Hazardous Waste Day.

CARRIED

MOVE TO ITEM
303.2025

DIVISION 2 / DIVISION 1:

That move to item 3.1 on the agenda.

CARRIED

DELEGATION – PETER GUENTER – RESIDENT – 11:04AM – 11:19AM

ORGANIZED HAMLET OF NEUANLAGE
304.2025

DIVISION 7 / DIVISION 2:

That motion 42.2025 be approved as presented in the OH Minutes.

CARRIED

305.2025

DIVISION 7 / DIVISION 3:

That motion 43.2025 be approved as presented in the OH Minutes.

CARRIED

306.2025

DIVISION 7 / DIVISION 2:

That motion 44.2025 be approved as presented in the OH Minutes.

CARRIED

SURFACE LEASE – PUBLIC UTILITY – NW 08-41-03-W3
307.2025

DIVISION 1 / DIVISION 4:

That Council approve the application submitted located at NW 08-41-03-W3. That Council is unaware of any land uses in the vicinity that would be incompatible with the intended use of the site or any site conditions that make the land unsuitable for the intended use. The RM does not have any facilities that would be affected by the proposed development. No servicing agreement is required for this proposal. That the Public Utility is exempt from the provisions of every zoning district as per sections 2.10 and 3.83, and the development fall within the developable area per zoning Schedule A Section 1.5 for distances within our Municipal Roads and right of ways that all requirements for development along a major highway be followed per Ministry of Highways Standards.

CARRIED

ADDITIONAL INVOICES
308.2025

DIVISION 3 / DIVISION 4:

That the listing of additional invoices be approved as presented:

• Mark Giesbrecht	\$ 4,633.29
• Jane O'Soup	\$ 86.25
• Gabriel Benoit	\$ 1,054.50
	\$ 72.01
• Len's Hauling	\$ 740.25
• Tetra Tech	\$ 3,951.40

Total \$ 10,537.70

CARRIED

IN-CAMERA SESSION
309.2025

DIVISION 1 / DIVISION 4:

That Council move to in camera session – Per Section 12.1(b) of the Council Procedures Bylaw 9.2023 – to discuss Ethics Complaint Update – 11:29AM

CARRIED

Administrator left – 11:29AM

Division 7 Councillor Benoit left – 11:29AM

Council called Administrator back to resume regular meeting – all attendees on Zoom were placed back to regular meeting including Division 7 Councillor Benoit– 11:44AM



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JULY 8TH 2025

310.2025

DIVISION 5 / DIVISION 4:

That Council resume regular meeting – 11:44AM

CARRIED

ADJOURNMENT

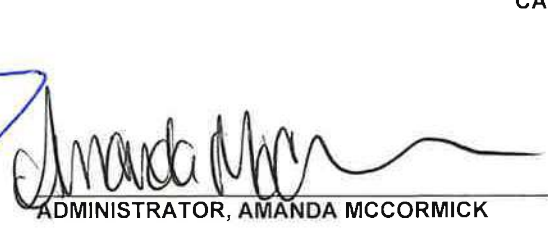
311.2025

DIVISION 1 / DIVISION 4:

That the Regular Council Meeting adjourn – 11:45AM

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK