

RM of Rosthern #403

Agenda
Council Meeting
Tuesday, July 13, 2021 @ 8:30 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. June 8th 2021 Regular Meeting
- 3.2. June 25th 2021 Special Meeting

4. CORRESPONDENCE

- 4.1. Twin Rivers Minutes

5. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 5.1. Administrator Report
- 5.2. Council Indemnity
- 5.3. Financials

6. PUBLIC WORKS

- 6.1. Capital Purchase of Tractor
- 6.2. Baynton Gravel - Crushing to be tendered
- 6.3. Crop Loss Invoice Submitted

7. FOREMAN & COUNCIL REPORTS

- 7.1. Foreman Report
- 7.2. Division Report


8. NEW BUSINESS

- 8.1. 2021 Proposed Budget
- 8.2. Bylaw 10.2021 - Uniform Mill Rate
- 8.3. Bylaw 11.2021 - Mill Rate Factors

- 8.4. Bylaw 12.2021 - Discount
- 8.5. Bylaw 13.2021 - Financial Statement Extension
- 8.6. Request for amendment to Bylaw 10.2018 - Payment of Certain Expenditures
- 8.7. Corman Park Discretionary Use - Summit Sand & Gravel
- 8.8. Sask Valley Rural Water Utility - Proposed Agreement
- 8.9. O.G Temporary Structure Request
- 8.10. A.K Request for invoice reversal
- 8.11. Subdivision - SW 26-42-04-W3
- 8.12. Organized Hamlet of Neuanlage

9. ADDITIONAL BUSINESS

10. ADJOURNMENT

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**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF JULY 13TH 2021**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6th Street Rosthern, SK on Tuesday, July 13th 2021 commencing at 8:35AM.

ATTENDANCE

PRESENT:

REEVE: ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI - DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, ROBERT BAYNTON – DIVISION 6 AND TOM MADDEN – DIVISION 7

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (2 at this time)

Reeve read out loud

1. Conduct of Public – Section 34 of Bylaw 1.2016 to the gallery that are online zoom – 8:35AM

AGENDA

327.2021

DIVISION 2/DIVISION 7:

That Council add to the agenda the following item:

- 785 Road Construction update, invoice, quote for additional work
- 2020 Audited Financial Statement DRAFT
- Gravel Discussion
- ILO Dust Control Discussion
- In Camera session – Per Section 12. of the Council Meeting Procedures Bylaw 1.2016 – to discuss Legal Advice

That Council approve the agenda presented with the addition.

CARRIED

MINUTES

328.2021

DIVISION 7/DIVISION 6:

That the minutes from June 8th 2021 Regular Council Meeting be approved as presented.

CARRIED

329.2021

DIVISION 5 / DIVISION 1:

That the minutes from the June 25th 2021 Special Council Meeting be approved as presented.

CARRIED

TWIN RIVERS MINUTES

330.2021

DIVISION 1/DIVISION 6:

That Council accept the minutes from the Twin Rivers Meeting on June 10th 2021.

CARRIED

CORRESPONDENCE

331.2021

DIVISION 7/DIVISION 3:

That the Correspondence be filed.

CARRIED

STOP PAYMENT – RE-ISSUE OF STALE DATE CHEQUES

332.2021

DIVISION 2/DIVISION 1:

That Council have administration contact the vendors of the cheques to confirm the payment has been misplaced, any that are not reached within 30 days a stop payment will be made and all cheques are to be re-issued to the vendors as the auditor advised.

CARRIED

ADMINISTRATOR HOLIDAYS

333.2021

DIVISION 7/DIVISION 3:

That Council approve holidays for Administrator McCormick for July 22nd, 23rd and 26th 2021.

CARRIED

ADMINISTRATOR REPORT

334.2021

DIVISION 2 / DIVISION 5:

That the verbal Administrator report be filed.

CARRIED

COUNCIL INDEMNITY

335.2021

DIVISION 7/DIVISION 6:

That Council Indemnity be approved as presented in the amount of \$ 7,116.62.

CARRIED

DIRECT DEPOSIT PAYROLL

336.2021

DIVISION 1/DIVISION 2:

That Council approve the Direct Deposit payroll for the month of June as verbally presented in the amount of \$60,138.63.

CARRIED

PERFORMACNE BONDS

337.2021

DIVISION 3/DIVISION 2:

That Council approve the Performance Bonds to be released on permits 11.2020, 32.2020, 2.2021 and 16.2021, that final inspection has been completed by the building official and the files

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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have been closed.

CARRIED

ACCOUNTS FOR APPROVAL

338.2021 DIVISION 1/DIVISION 2:
That Council approve the list of accounts presented cheque number 15499-15555 and the manual online payment numbers 918-MAN- 940-MAN in the amount of \$723,528.41

CARRIED

FINANCIAL STATEMENT

339.2021 DIVISION 7/DIVISION 2:
That Council approve the presented Financial Statement Summary for month of June as presented.

CARRIED

BANK RECONCILIATION - SUMMARY

340.2021 DIVISION 2 / DIVISION 3:
That Council approve the presented Bank Reconciliation Summary for month of May as presented.

CARRIED

MOVE TO ITEM ON AGENDA

341.2021 DIVISION 5/ DIVISION 1:
That Council move to 6.3 on the agenda.

CARRIED

COUNCILLOR UNGER DECLARED INTEREST AS THE NEXT MATTER WAS FAMILY RELATED – 9:23AM

CROP LOSS PAYMENT

342.2021 DIVISION 4/DIVISION 3:
That Council approve the crop loss payment to David Unger in the amount of \$265.00 from the 99 Road Construction.

CARRIED

COUNCILLOR UNGER RETURNED TO MEETING – 9:24AM

MOVE TO ITEM ON AGENDA

343.2021 DIVISION 3/ DIVISION 5:
That Council move to 8.1 on the agenda.

CARRIED

2021 PROPOSED BUDGET

344.2021 DIVISION 7/DIVISION 6:
That Council Approve the presented Budget for 2021 as attached to these minutes.

CARRIED

BYLAW 10.2021 – UNIFORM MILL RATE

345.2021 DIVISION 3/DIVISION2:
That Bylaw 10.2021, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Provide for a Uniform Mill Rate be given its first reading.

CARRIED

346.2021 DIVISION 7/ DIVISION2:
That Bylaw 10.2021 be given second reading.

CARRIED

347.2021 DIVISION 7 / DIVISION3:
That Bylaw 10.2021 go to third reading this day.

CARRIED UNANIMOUSLY

348.2021 DIVISION 1 /DIVISION 4:
That Bylaw 10.2021, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Provide for a Uniform Mill Rate be given its third and final reading and be adopted this day.

CARRIED

BYLAW 11.2021 – PROVIDE FOR MINIMUM AMOUNTS OF TAX AND TO ESTABLISH MILL RATE FACTORS

349.2021 DIVISION 1/DIVISION7:
That Bylaw 11.2021, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Provide for Minimum Amounts of Tax and to Establish Mill Rate Factors be given its first reading.

CARRIED

350.2021 DIVISION 5/ DIVISION 6:
That Bylaw 11.2021 be given second reading.

CARRIED

351.2021 DIVISION 7 / DIVISION 2:
That Bylaw 11.2021 go to third reading this day.

CARRIED UNANIMOUSLY

352.2021 DIVISION 2 /DIVISION 3:

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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That Bylaw 11.2021, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Provide for Minimum Amounts of Tax and to Establish Mill Rate Factors be given its third and final reading and be adopted this day.

- BYLAW 12.2021 – ESTABLISH PROPERTY TAX INCENTIVES AND PENALTIES** **CARRIED**
353.2021 **DIVISION 1/DIVISION 7:**
That Bylaw 12.2021, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Establish Property Tax Incentives and Penalties be given its first reading. **CARRIED**
- 354.2021 **DIVISION 5/ DIVISION 6:**
That Bylaw 12.2021 be given second reading. **CARRIED**
- 355.2021 **DIVISION 3/ DIVISION 7:**
That Bylaw 12.2021 go to third reading this day. **CARRIED**
- 356.2021 **DIVISION 1 /DIVISION 2:** **CARRIED UNANIMOUSLY**
That Bylaw 12.2021, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Establish Property Tax Incentives and Penalties be given its third and final reading and be adopted this day.
- BYLAW 13.2021 – EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE 2020 FINANCIAL STATEMENT** **CARRIED**
357.2021 **DIVISION 1/DIVISION 5:**
That Bylaw 13.2021, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Extend the Time Required for the Completion of the 2020 Financial Statement be given its first reading.
- 358.2021 **DIVISION 2/ DIVISION 3:** **CARRIED**
That Bylaw 13.2021 be given second reading.
- 359.2021 **DIVISION 4/ DIVISION 6:** **CARRIED**
That Bylaw 13.2021 go to third reading this day.
- 360.2021 **DIVISION 4 /DIVISION 6:** **CARRIED UNANIMOUSLY**
That Bylaw 13.2021, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Extend the Time Required for the Completion of the 2020 Financial Statement be given its third and final reading and be adopted this day.
- PROPOSED AMENDMENT TO BYLAW 10.2018** **CARRIED**
361.2021 **DIVISION 1/DIVISION 3:**
That an amendment to Bylaw 10.2018 be drawn up and presented to the next Regular meeting to add to Section 2 "(f) Fuel Expense" this amendment will be advertised on the RM website before the next meeting.
- PROPOSED SASK VALLEY RURAL WATER UTILITY AGREEMENT** **CARRIED**
362.2021 **DIVISION 1/DIVISION 7:**
That Council approve the presented agreement with the Sask Valley Rural Water that a letter and agreement be sent to the board for review and signing.
- TEMPORARY STRUCTURE REQUEST – O.G** **CARRIED**
363.2021 **DIVISION 3/DIVISION 4:**
That Council approve the temporary storage structure for O.G according to Section 3.42.d of the Zoning Bylaw. That approval have the following conditions:
- The application for the permanent structure be submitted to be a part of the approval for the temporary structure
 - That the conditions for inspections be complied with for the building official regarding the temporary structure
 - That the building permit for the permanent structure be tied with the temporary structure, that the permit will not be closed until the temporary structure has been removed.
 - Applicant will release the RM and its building officials of all liabilities regarding the temporary structure
- BREAK FOR RECESS – 9:58AM – 10:08AM** **CARRIED**
- REQUEST FOR INVOICE REVERSAL**
364.2021 **DIVISION 4/DIVISION 7:**

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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That Council deny the request to reverse the invoice to A.K for fire fees, as Council sympathizes with the situation the RM is invoiced by the Hague Fire Department for the call out and is responsible for payment.

CARRIED

SUBDIVISION – SW 26-42-04-W3 – PROPOSED PARCEL B

365.2021

DIVISION 3 / DIVISION 5:

That the application to consolidate and subdivide a .33 ha (0.83acre) parcel from SW 26-42-04-W3 for the purpose of creating a separate title as per Schedule A Section 1.6.1 of the R.M of Rosthern #403 Zoning Bylaw 5,2008 be approved subject to the following:

- a) The parcel to the North West of the section is deemed to be original farmstead that removing the 0.83 acres will still be in compliance with the zoning.
- b) That the applicant be responsible for all costs associated including legal fees.
- c) Municipal reserve is not required for the new parcel
- d) That the applicant enter into a service agreement for the subdivided Parcel B, prepared by RM legal and to be registered. All fees will be the responsibility of the owner

CARRIED

ORGANIZED HAMLET OF NEUANLAGE

366.2021

DIVISION 7/ DIVISION 1:

That Council approve motion 37.2021 of the OH Minutes

CARRIED

367.2021

DIVISION 7/ DIVISION 2:

That Council approve motion 38.2021 of the OH Minutes

CARRIED

368.2021

DIVISION 7/ DIVISION 5:

That Council approve motion 39.2021 of the OH Minutes

CARRIED

CLIFTON ADDITIONAL INVOICE

369.2021

DIVISION 1 / DIVISION 7:

That Council approve the invoice from Clifton in the amount of \$2,229.62.

CARRIED

785 ROAD CONSTRUCTION – QUOTE

370.2021

DIVISION 4 / DIVISION 7:

That Council approach the Engineer's recommendation for the estimate provided for Grave lock Soil Consolidation Aid for 785.

CARRIED

2020 AUDITED FINANCIAL STATEMENT - DRAFT

371.2021

DIVISION 1 / DIVISION 3:

That Council approve the Draft Financial Statement from Grant Thornton for the 2020 year.

CARRIED

MOVE TO ITEM ON AGENDA

372.2021

DIVISION 2 / DIVISION 7:

That Council move to 6.1 on the agenda.

CARRIED

785 ROAD CONSTRUCTION – GRAVEL TO BE PURCHASED AND HAULED

373.2021

DIVISION 3 / DIVISION 2:

That Council approach Lyndell Trucking and Neufeld Sand & Gravel to supply and haul gravel as required for the 785 Road Construction project to the construction site as needed by the Engineer. That the lower of the 2 be accepted minimum type 106 gravel.

CARRIED

COUNCILLOR BAYNTON DECLARED INTEREST AND LEFT THE MEETING – 11:29AM

BAYNTON GRAVEL SITE – CRUSHING TENDERING

374.2021

DIVISION 1/ DIVISION 7:

That Council tender crushing for the Baynton Gravel site, that the tenders be out ASAP, opening will be August 4th at 2:00 PM not held in public but will be reviewed and awarded August 10th 2021. Specifications were presented in the bidding form and to be advertised on Sask Tenders and the RM website.

CARRIED

COUNCILLOR BAYNTON RETURNED TO REGULAR MEETING – 11:42AM

CAPITAL PURCHASE - TRACTOR

375.2021

DIVISION 1 / DIVISION 2:

That Council approve the quote from RedHead Equipment from the Sourcewell program through SARM for the purchase of the Maximum Tractor in the amount of \$138,900 plus applicable taxes.

CARRIED

FOREMAN HOLIDAYS

376.2021

DIVISION 1 / DIVISION 7:

That Council approve holidays for Foreman Robin being July 22nd – August 3rd 2021.

RURAL MUNICIPALITY OF ROSTHERN NO. 403:
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CARRIED

FOREMAN REPORT

377.2021 DIVISION 7 / DIVISION 3:
That the verbal Foreman report be filed as presented.

CARRIED

DIVISION REPORTS

378.2021 DIVISION 3 / DIVISION 7:
That the verbal Division reports be filed as presented.

CARRIED

379.2021 DIVISION 7/ DIVISION 3:
That Council move to in camera session – Per Section 12 of the Council Meeting Procedures
Bylaw 1.2016 – to discuss Legal Advice – 12:39PM.

CARRIED

ALL IN ATTENDANCE

BACK TO REGULAR MEETING – 12:47PM

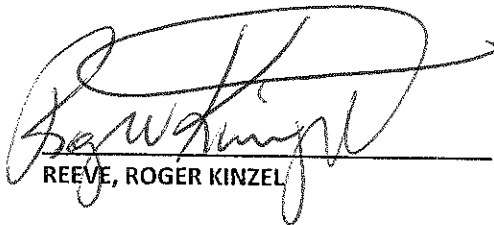
380.2021 DIVISION 7 / DIVISION 2:
That Council resume regular meeting – 12:47PM.

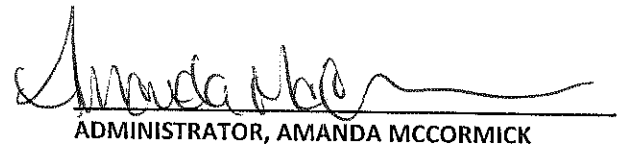
CARRIED

ADJORNMENT

381.2021 DIVISION 1 / DIVISION 7:
That the Regular Council Meeting adjourn – 12:47PM.

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK