



RM of Rosthern #403

Agenda
Council Meeting
Tuesday, June 7, 2022 @ 8:30 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. May 10 /2022 - Regular Meeting
- 3.2. May 31/2022 - Budget Committee Meeting

4. FOREMAN & COUNCIL REPORTS

- 4.1. Foreman Report
- 4.2. Division Report

5. CORRESPONDENCE

- 5.1. Bylaw Enforcement Monthly Report
- 5.2. Community Drug Alert Advertising
- 5.3. Regional Resiliency Report May 2022
- 5.4. Laird New Horizons

6. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 6.1. Administrator Report
- 6.2. Council Indemnity
- 6.3. Financials

7. UNFINISHED BUSINESS

- 7.1. Outside Employee Potential Hire
- 7.2. Landfill Scale Rental

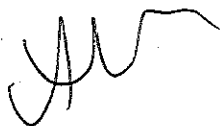
8. NEW BUSINESS

- 8.1. 2021 Auditor Draft

- 8.2. 2022 Proposed Draft Budget
- 8.3. Bylaw 5.2022 Uniform Mill Rate - Pending approval of Budget
- 8.4. Bylaw 6.2022 Mill Rate Factor - Pending approval of Budget
- 8.5. Bylaw 7.2022 Incentives and Penalties
- 8.6. Subdivision - SE 25-40-04-W3
- 8.7. Zoning Amendments
- 8.8. Twin Rivers
- 8.9. Organized Hamlet of Blumenthal

9. **ADDITIONAL BUSINESS**

10. **ADJOURNMENT**





RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF JUNE 7TH 2022

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6th Street Rosthern, SK on Tuesday, June 7th 2022 commencing at 8:33AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, TOM MADDEN – DIVISION 7

ABSENT: ROBERT BAYNTON – DIVISION 6.

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (1 Municipal Employee K.F 1 Public Gallery G.B)

Reeve read the Conduct of public to gallery – 8:33AM (Section 34- Bylaw 1.2016) – meeting began 8:35AM.

AGENDA

224.2022

DIVISION 2 / DIVISION 7:

That Council add to the agenda the following items:

- Additional Invoices
- Grader Purchase 2023 Quotes
- September Sun – Irrigation Amendment
- In Camera Session – Per Section 12 of the Procedures Bylaw to Discuss HR Matters

That Council approve the agenda presented with the addition.

CARRIED

MINUTES

225.2022

DIVISION 4 / DIVISION 1:

That the minutes from May 10th 2022 Regular Council Meeting be approved as presented.

CARRIED

226.2022

DIVISION 7 / DIVISION 3:

That the minutes from the May 31st Budget Committee Meeting be approved as presented.

CARRIED

BREAK FOR RECESS – 10:00AM – 10:23AM - NO NEW ATTENDEES IN WAITING ROOM

2023 CAPITAL PURCHASE – PER 5 YEAR PLAN

227.2022

DIVISION 3 / DIVISION 7:

That Council accept the quotation per the Canoe Program (through SARM) from Finning Cat for a 150 Grader. This purchase is to lock in stock and pricing of \$321,000 plus applicable taxes with trade in of our John Deere Grader this sales agreement to be signed for ordering for the 2023 year per the 5-year plan purchase. No funds required until 2023 delivery,

CARRIED

CORRESPONDENCE

228.2022

DIVISION 1 / DIVISION 3:

That the Correspondence be filed.

CARRIED

ADMINISTRATOR HOLIDAY

229.2022

DIVISION 7 / DIVISION 5:

That Council approve the holiday request for Administrator McCormick for June 13th and June 27th to 30th and July 4th 2022.

CARRIED

ADMINISTRATOR REPORT

230.2022

DIVISION 1 / DIVISION 2:

That the verbal Administrator report be filed.

CARRIED

COUNCIL INDEMNITY

231.2022

DIVISION 5 / DIVISION 4:

That Council Indemnity be approved as presented in the amount of \$ 5,421.60.

CARRIED

DIRECT DEPOSIT PAYROLL

232.2022

DIVISION 1 / DIVISION 3:

That Council approve the Direct Deposit payroll for the month of May as verbally presented in the amount of \$ 55,274.91.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF JUNE 7TH 2022**

PERFORMACNE BONDS

233.2022 DIVISION 7 / DIVISION 3:
That Council approve the Performance Bond to be released on permit 34.2021 that final inspection has been completed by the building official and the files have been closed.
CARRIED

ACCOUNTS FOR APPROVAL

234.2022 DIVISION 5 / DIVISION 3:
That Council approve the list of accounts presented cheque number 15994 - 16029 and the manual online payment numbers 1189-MAN- 1216-MAN in the amount of \$83,699.13.
CARRIED

FINANCIAL STATEMENT

235.2022 DIVISION 1 / DIVISION 2:
That Council approve the presented Financial Statement Summary for month of May as presented.
CARRIED

BANK RECONCILIATION

236.2022 DIVISION 2 / DIVISION 5:
That Council accept the presented Bank Reconciliation for month of April as presented.
CARRIED

ADDITION TO IN CAMERA SESSION

237.2022 DIVISION 1 / DIVISION 2:
That Council move item 7.1 on the agenda to the additional business in camera session.
CARRIED

DIVISION & FOREMAN REPORTS

238.2022 DIVISION 4 / DIVISION 2:
That Council accept the verbal Division and Foreman reports given.
CARRIED

LANDFILL SCALE RENTAL

239.2022 DIVISION 1 / DIVISION 2:
That Council table the scale rental for more information and pricing.
CARRIED

2021 AUDITOR DRAFT

240.2022 DIVISION 3 / DIVISION 2:
That Council approve the auditor draft financial statements.
CARRIED

2022 – ANNUAL BUDGET

241.2022 DIVISION 7 / DIVISION 2:
That Council approve the 2022 budget as presented which will form part of these minutes. This budget reflects the same mill rate, mill rate factors, minimum and base tax as well as discounts and interest as previous year.
CARRIED

BYLAW 5.2022 – UNIFORM MILL RATE

242.2022 DIVISION 1 / DIVISION 3:
That Bylaw 5.2022, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Provide for a Uniform Mill Rate be given its first reading.
CARRIED

243.2022 DIVISION 5 / DIVISION 4:
That Bylaw 5.2022 be given second reading.
CARRIED

244.2022 DIVISION 1 / DIVISION 3:
That Bylaw 5.2022 go to third reading this day.
CARRIED UNANIMOUSLY

245.2022 DIVISION 1 / DIVISION 2:
That Bylaw 5.2022, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Provide for a Uniform Mill Rate be given its third and final reading and be adopted this day.
CARRIED

BYLAW 6.2022 – PROVIDE FOR MINIMUM AMOUNTS OF TAX AND TO ESTABLISH MILL RATE FACTORS

246.2022 DIVISION 5 / DIVISION 4:
That Bylaw 6.2022, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Provide for Minimum Amounts of Tax and to Establish Mill Rate Factors be given its first reading.
CARRIED

247.2022 DIVISION 7 / DIVISION 4:
That Bylaw 6.2022 be given second reading.
CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF JUNE 7TH 2022**

- 248.2022 **DIVISION 3 / DIVISION 2:**
That Bylaw 6.2022 go to third reading this day. **CARRIED UNANIMOUSLY**
- 249.2022 **DIVISION 7 / DIVISION 2:**
That Bylaw 6.2022, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Provide for Minimum Amounts of Tax and to Establish Mill Rate Factors be given its third and final reading and be adopted this day. **CARRIED**
- BYLAW 7.2022 – ESTABLISH PROPERTY TAX INCENTIVES AND PENALTIES** **CARRIED**
- 250.2022 **DIVISION 1 / DIVISION 4:**
That Bylaw 7.2022, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Establish Property Tax Incentives and Penalties be given its first reading. **CARRIED**
- 251.2022 **DIVISION 5 / DIVISION 7:**
That Bylaw 7.2022 be given second reading. **CARRIED**
- 252.2022 **DIVISION 4 / DIVISION 7:**
That Bylaw 7.2022 go to third reading this day. **CARRIED UNANIMOUSLY**
- 253.2022 **DIVISION 3 / DIVISION 4:**
That Bylaw 7.2022, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan to Establish Property Tax Incentives and Penalties be given its third and final reading and be adopted this day. **CARRIED**
- SUBDIVISION – SE 25-40-04-W3 – PROPOSED PARCEL A** **CARRIED**
- 254.2022 **DIVISION 3 / DIVISION 5:**
That the application to subdivide 2.80HA (6.93 acre) parcel from SE 25-40-04-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.6 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:
 a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
 b) Municipal reserve is not required for the new parcel **CARRIED**
- TWIN RIVERS RESCUE** **CARRIED**
- 255.2022 **DIVISION 1 / DIVISION 3:**
That Council accept the recommended motion from the Twin Rivers Group for the disbandment of the Twin Rivers Rescue and enter into a 3-year agreement for mutual aid as presented. **CARRIED**
- ORGANIZED HAMLET OF BLUMENTHAL** **CARRIED**
- 256.2022 **DIVISION 2 / DIVISION 7:**
That Council accept and approve the minutes from the Organized Hamlet of Blumenthal as presented, along with the awarding of the mowing tender. **CARRIED**
- ADDITIONAL INVOICES TO BE PAID** **CARRIED**
- 257.2022 **DIVISION 2 / DIVISION 4:**
That Council the listing of invoices to be paid:
- | | | |
|-------------------------------------|--|--------------------|
| 1. | Palliser Survey Inc.
work done at Rahier Road | \$735.00 |
| 2. | Performance Bond – 4.2022 | \$1,000.00 |
| 3. | Publications Saskatchewan
Assessment Roll Publication | \$30.00 |
|
 | | |
| Hamlet of Neuanlage Payments | | |
| 4. | Loraas Disposal
Clean Up day | \$4,566.06 |
| 5. | Mark Giesbrecht
Garbage Pick Up | \$2,108.08 |
| 6. | New Way Yard Care
Puck Boards at the rink | \$13,342.20 |
| 7. | Zak's Home Building
Paper towel rolls | \$31.67 |
| TOTAL | | \$21,813.01 |
- CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF JUNE 7TH 2022**

SEPTEMBER SUN IRRIGATION AMENDEMENT

258.2022

DIVISION 1

That Council have September Sun install the line in the north ditch at the 99 road.

MOTION RESCINDED

259.2022

DIVISION 4 / DIVISION 1:

That September Sun installs the irrigation line in the opposite side of the ditch as the Sask Valley Rural Water line, and that it be 6 feet in the existing ditch. They are responsible for locating the utility line and informing the RM where the irrigation line will be to make note in the file.

CARRIED

260.2022

DIVISION 1 / DIVISION 2:

That Council move to In Camera Session – Per Section 12 of the Council Procedures Bylaw 1.2016 for HR Matters – 12:28PM

CARRIED

ALL IN ATTENDANCE

OUT OF IN CAMERA – 1:40PM

261.2022

DIVISION 7 / DIVISION 2:

That Council resume regular meeting – 1:40PM

CARRIED

OUTSIDE EMPLOYEE MATTERS

262.2022

DIVISION 4 / DIVISION 1:

That Council give HR Committee approval to find a contract grader trainer to come for the outside employees with a budget of \$5,000.

CARRIED

263.2022

DIVISION 3 / DIVISION 4:

That Council advertise for mower operator, at the wage of \$21.00/hr. that the HR Committee have the approval to conduct interviews and hire.

CARRIED

ADJORNMENT

264.2022

DIVISION 1 / DIVISION 3:

That the Regular Council Meeting adjourn – 1:41PM

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK