



RM of Rosthern #403

Agenda
Council Meeting
Thursday, March 19, 2026 @ 9:00 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. February 10/2026 - Regular Meeting
- 3.2. February 25/2026 Policy Committee Meeting

4. PUBLIC WORKS

- 4.1. In-Camera Session - Per Section 12 of the Council Procedures Bylaw 1.2024 - HR - Outside Hire
- 4.2. Division & Foreman Reports
- 4.3. Work Order Policy
- 4.4. Gravel Discussion
- 4.5. Ministry of Highways - Response to Gravel Site
- 4.6. Ministry of Environment - Response to Annual Monitoring Report

5. CORRESPONDENCE

- 5.2. North Saskatchewan River Basin Council
- 5.1. Bylaw Enforcement
- 5.3. Wheatland Library Status

6. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 6.1. Administrator Report
- 6.2. Council Indemnity
- 6.3. Void Cheques
- void cheques 18127-18135 - spoiled during printing
- 6.4. Financials

7. UNFINISHED BUSINESS

- 7.1. Bridge Inspection Estimates

7.2. Organized Hamlet Allotment

8. NEW BUSINESS

8.1. Division 6 Councillor Resignation

8.2. Subdivision - NW 06-43A-02-W3

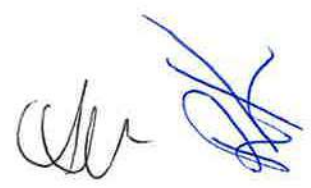
8.3. Twin Rivers

8.4. Organized Hamlet of Blumenthal

8.5. Organized Hamlet of Neuanlage

9. ADDITIONAL BUSINESS

10. ADJOURNMENT

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RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF MARCH 19/2026

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 1001 6th Street Rosthern, SK on Thursday March 19th 2026 commencing at 9:01AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, DARRELL PENNER – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, GABRIEL BENOIT – DIVISION 7(VIA ZOOM)

ABSENT: LARRY FEHR – DIVISION 2, DIVISION 6 VACANT SEAT

ADMINISTRATOR: AMANDA MCCORMICK

GALLERY – 1 In person (A.R)

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 4 IN ATTENDANCE (1 K.F MUNICIPAL EMPLOYEE, D.B & G.B - Division 7 Councillor 2 accounts registered (RM & Personal))

Reeve read the Conduct of public to gallery – 9:03AM (Section 34- Bylaw 9.2023)

COUNCILLOR FEHR DIVISION 2 ENTERED MEETING – 9:13AM

AGENDA

132.2026

DIVISION 4 / DIVISION 1:

That the following be added to the agenda:

- Complaint 2026-001
- Lyndell Trucking 2026 Rates
- Gravel Program Haul Tender

that the agenda be accepted with the additions.

CARRIED

MINUTES

133.2026

DIVISION 3 / DIVISION 4:

That the minutes for the February 10th 2026 Regular Meeting be accepted as presented.

CARRIED

134.2026

DIVISION 1 / DIVISION 2:

That the minutes from the February 25th 2026 Policy meeting be accepted as presented.

DIVISION 7 COUNCILLOR BENOIT REQUESTED A RECORDED VOTE ON THE MOTION:

REEVE
DIVISION 1
DIVISION 2
DIVISION 3
7 VOTES IN FAVOR

IN FAVOR
IN FAVOR
IN FAVOR
IN FAVOR

DIVISION 4
DIVISION 5

IN FAVOR
IN FAVOR

DIVISION 7

IN FAVOR

MOTION CARRIED

IN-CAMERA SESSION

135.2026

DIVISION 4 / DIVISION 2:

That Council move to in camera session – Per Section 12 of the Council Procedures Bylaw 9.2023 – HR Outside Hire Discussion – 9:20AM

CARRIED

All Council and Administration in attendance

COUNCILLOR KRIKAU DIVISION 5 LEFT THE MEETING 3 – 9:20AM

136.2026

DIVISION 2 / DIVISION 4:

That Council resume regular meeting – 9:32AM

CARRIED

COUNCILLOR PENNER DIVISION 3 – DECLARED INTEREST LEFT THE MEETING – FAMILY RELATED

OUTSIDE STAFF HIRE

137.2026

REEVE / DIVISION 4:

That Council hire 3 new seasonal employees, J.P at a wage of \$23/hr., A.P at a wage of \$25/hr., B.P at a wage of \$33.50/hr. to start the upcoming season.

CARRIED

COUNCILLOR PENNER DIVISION 3 – RETURNED TO MEETING – 9:34AM

99 ROAD GRAVEL

138.2026

DIVISION 4 / DIVISION 2:

That Council approve Lyndell Trucking to put a maximum of 200 yards on the 99 road at the business park to the pavement. That Lyndell Trucking was not going to charge for services.

CARRIED

FOREMAN & DIVISION REPORT

139.2026

DIVISION 1 / DIVISION 2:

That the verbal Division and Foreman reports be filed. That the Foreman was not in attendance but sent his report to the Reeve.

CARRIED

WORK ORDER POLICY AMENDMENTS

140.2026

DIVISION 7 / DIVISION 3:

That Council accept the amendments to the Work Order Policy as presented.

CARRIED

GRAVEL HAUL TENDER

141.2026

DIVISION 1 / DIVISION 4:

That a tender go out for the 2026 Gravel Haul Program, that the tender include 20-25,00 cubic yards of gravel the tender close April 9th 2026 at 4:00 PM to be awarded April 14th 2026 Regular Council Meeting.

CARRIED

MINISTRY OF HIGHWAYS – POTENTIAL GRAVEL

142.2026

DIVISION 4 / DIVISION 7:

That the Gravel Committee investigate communications with the Ministry of Highways for potential gravel.



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF MARCH 19/2026**

CARRIED

BYLAW ENFORCEMENT / CSO REPORTING

143.2026

DIVISION 4 / DIVISION 3:

That Administration draft an Animal Control Bylaw with information sheet and proposed dates for public hearing be prepared for spring.

CARRIED

FILE CORRESPONDENCE

144.2026

DIVISION 1 / DIVISION 4:

That Council file correspondence.

CARRIED

BREAK FOR RECESS – 10:27AM – 10:36AM

ADMINISTRATOR REPORT

145.2026

DIVISION 1 / DIVISION 4:

That Council accept the Administrator's verbal report as presented.

CARRIED

COUNCIL INDEMNITY

146.2026

DIVISION 1 / DIVISION 4:

That Council Indemnity be approved as presented in the amount of \$ 4,241.00.

CARRIED

VOID CHEQUES

147.2026

DIVISION 4 / DIVISION 3:

That Council void cheques 18127-18135 due to printing errors.

CARRIED

DIRECT DEPOSIT PAYROLL

148.2026

DIVISION 1 / DIVISION 3:

That Council approve the Direct Deposit Payroll for the month of February as verbally presented in the amount of \$ 40,142.76.

CARRIED

ACCOUNTS FOR APPROVAL

149.2026

DIVISION 2 / DIVISION 4:

That Council approve the list of accounts presented cheque number 18083 – 18026 & 18136 - 18144 and the manual online payment numbers 2403 MAN – 2425 MAN in the amount of \$ 368,327.84

CARRIED

FINANCIAL STATEMENT

150.2026

DIVISION 3 / DIVISION 1:

That Council accept the Financial Statement Summary as presented for the month of February.

CARRIED

BANK RECONCILIATION

151.2026

DIVISION 2 / DIVISION 1:

That Council accept the Bank Reconciliation Summary as presented for the month of January.

CARRIED

BRIDGE INSPECTION

152.2026

DIVISION 1 / DIVISION 2:

That Council have Stantec do a bridge inspection on the bridge located East of section 07-43A-03-W3 .

CARRIED

ORGANIZED HAMLET ALLOTMENT

153.2026

DIVISION 1 / DIVISION 4:

That Council table the Hamlet Allotment to the April meeting.

DIVISION 7 COUNCILLOR ABSTAINED FROM THE VOTE

CARRIED

DIVISION 6 RESIGNATION

154.2026

DIVISION 7 / DIVISION 2:

That Council accept the resignation from Charles Krikau of Division 6 Councillor effective immediately as received February 20th 2026.

CARRIED

155.2026

DIVISION 7 / DIVISION 3:

That Council leave the seat vacant until the election in fall 2026.

CARRIED

SUBDIVISION – NW 06-43A-02-W3 – PROPOSED PARCEL A

156.2026

DIVISION 1 / DIVISION 4:

That the application to subdivide 4.05HA (10 acre) parcel from NW 06-43A-02-W3 for the purpose of creating an existing farmstead as per Schedule A Section 1.6.5 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
- b) Municipal reserve is not required for the parcel
- c) That approach be constructed for the remaining AG parcels for access at the cost of the applicant.
- d) That the parcel ties remain

CARRIED

ORGANIZED HAMLET OF BLUMENTHAL

157.2026

DIVISION 1 / DIVISION 2:

That the minutes from the Organized Hamlet of Blumenthal be accepted as presented.

CARRIED

ORGANIZED HAMLET OF NEUANLAGE

158.2026

DIVISION 7

That motion 15.2026 the OH minutes be approved.

MOTION HAD NO SECONDER

NOTE: no seconder to the motion was because it was discussed earlier in the meeting (resolution 153.2026) the topic was tabled to the next meeting.

159.2026

DIVISION 7 / DIVISION 1:

That motion 16.2026 the OH minutes be approved.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF MARCH 19/2026**

160.2026 **DIVISION 7 / DIVISION 3:**
That motion 17.2026 the OH minutes be approved. **CARRIED**

161.2026 **DIVISION 7 / DIVISION 2:**
That motion 18.2026 the OH minutes be approved. **CARRIED**

IN-CAMERA SESSION

162.2026 **DIVISION 7**
That Council move to in camera session – to discuss Complaint 2026-001
MOTION HAD NO SECONDER

COMPLAINT 2026-001

163.2026 **REEVE / DIVISION 1:**
That Council accept the letter administration has sent regarding the complaint 2026-001.

DIVISION 7 COUNCILLOR BENOIT REQUESTED A RECORDED VOTE ON THE MOTION:

REEVE **IN FAVOR**
DIVISION 1 **IN FAVOR**
DIVISION 2 **IN FAVOR**
DIVISION 3 **IN FAVOR**
DIVISION 4 **IN FAVOR**
DIVISION 7 **AGAINST**

5 VOTES IN FAVOR
1 AGAINST **MOTION CARRIED**

DIVISION 7 REQUESTED A NOTE BE MADE TO THE MINUTES – THE BYLAW IS NOT BEING FOLLOWED

LYNDELL TRUCKING – 2026 RATES

164.2026 **DIVISION 1 / DIVISION 4:**
That Council accept the rates from Lyndell Trucking for hauling that may be needed outside the regular Gravel Hauling Program in the amount of \$ 145/hr. plus 5% fuel surcharge. **CARRIED**

ADJOURNMENT

165.2026 **DIVISION 1 / DIVISION 4:**
That the Regular Council Meeting adjourn – 11:31AM **CARRIED**

REEVE, ROGER KINZEL

ADMINISTRATOR, AMANDA MCCORMICK