



# RM of Rosthern #403

## Agenda

### Council Meeting

Tuesday, November 8, 2022 @ 8:30 AM

**1. CALL MEETING TO ORDER**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES**

3.1. October 11/2022 Regular Meeting

**4. 10:00AM - PUBLIC HEARING - DISCRETIONARY USE**

4.1. Discretionary Use - 101165120 SK LTD - #9 Lyndell Road - General Industry Type 1

**5. CORRESPONDENCE**

- 5.1. Bylaw Enforcement
- 5.2. Town of Hague - Letter of Support
- 5.3. Town of Rosthern - Letter of Support
- 5.4. Duck Lake Legion #246
- 5.5. RCMP - Third Quarter Reporting
- 5.6. APAS Membership
- 5.7. Snowmobile Association
- 5.8. STARS
- 5.9. MADD Support
- 5.10. SaskLander

**6. REPORTS OF ADMINISTRATION & COMMITTEE'S**

- 6.1. IN Camera - Per Section 12 of the Council Procedure Bylaw 1.2016 - Discussion on HR Matters
- 6.2. Administrator Report
- 6.3. Council Indemnity
- 6.4. Financial Analysis Report
- 6.5. Financials

**7. PUBLIC WORKS**

- 7.1. Electronic Approvals - Division 5 Road Work
- 7.2. Mower Complaint
- 7.3. Outside Staff Winter Guarantee
- 7.4. Foreman & Council Report

**8. UNFINISHED BUSINESS**

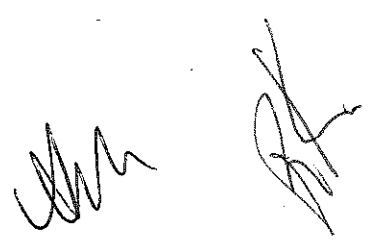
- 8.1. Ministry of Highways - Nursing Home Road

**9. NEW BUSINESS**

- 9.1. Ministry of AG - ILO Comments
- 9.2. Organized Hamlet of Neuanlage

**10. ADDITIONAL BUSINESS**

**11. ADJOURNMENT**

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# RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF NOVEMBER 8<sup>TH</sup> 2022

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6<sup>th</sup> Street Rosthern, SK on Tuesday, November 8<sup>th</sup> 2022 commencing at 8:34AM.

## ATTENDANCE

### PRESENT:

*REEVE - ROGER KINZEL*

*COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, ROBERT BAYNTON – DIVISION 6*

*ABSENT: TOM MADDEN – DIVISION 7*

*ADMINISTRATOR: AMANDA MCCORMICK*

*No Gallery Present*

## AGENDA

410.2022

### DIVISION 4 / DIVISION 5:

That Council add to the agenda the following items:

- Twin Rivers Minutes
- Appointment of new Custodian
- Sea Can Discussion

That Council approve the agenda presented with the additions.

**CARRIED**

## MOVE TO ITEM

411.2022

### DIVISION 6 / DIVISION 2:

That Council move to item 6.1 on the agenda.

**CARRIED**

412.2022

### DIVISION 2 / DIVISION 4:

That Council move to In Camera Session – Per Section 12 of Council Procedures Bylaw 1.2016 – Discussion on HR Matters – 8:36AM

**CARRIED**

All in attendance.

## OUT OF IN CAMERA – 9:38AM

413.2022

### DIVISION 2 / DIVISION 6:

That Council resume regular meeting – 9:38AM

**CARRIED**

## OFFICE SECURITY

414.2022

### DIVISION 1 / DIVISION 2:

That Council hire the commissionaires for office security.

**CARRIED**

## MOVE TO ITEM

415.2022

### DIVISION 3 / DIVISION 5:

That Council move to item 3.1 on the agenda.

**CARRIED**

## MINUTES

416.2022

### DIVISION 5 / DIVISION 4:

That the minutes from October 11<sup>th</sup> 2022 Regular Council Meeting be approved as presented.

**CARRIED**

## MOVE TO ITEM

417.2022

### DIVISION 5 / DIVISION 3:

That Council move to item 5.1 on the agenda.

**CARRIED**

## BYAW ENFORCEMENT

418.2022

### DIVISION 1 / DIVISION 6:

That Council accept the bylaw reports for the month.

**CARRIED**

## TOWN OF HAGUE / TOWN OF ROSTHERN LETTER OF SUPPORT

419.2022

### DIVISION 3 / DIVISION 7:

That Council write letters of support to the Town of Rosthern and Hague for the ICIP grants they are applying for.

**CARRIED**

## DUCK LAKE LEGION

420.2022

### DIVISION 3 / DIVISION 1:

That Council donate \$150.00 to the Duck Lake Legion.

**CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF NOVEMBER 8<sup>TH</sup> 2022**

**2023 APAS MEMBERSHIP**

**421.2022 DIVISION 4 / DIVISION 5:**  
That Council approve the 2023 APAS membership at \$13,550.86.

**CARRIED**

**SASKATCHEWAN SNOWMOBILE ASSOCIATION**

**422.2022 DIVISION 3 / DIVISION 4:**  
That Council approve the snowmobile association to use the RM right of ways for the winter season.

**CARRIED**

**STARS**

**423.2022 DIVISION 1 / DIVISION 2:**  
That Council donate \$2,500 to STARS.

**CARRIED**

**CORRESPONDENCE**

**424.2022 DIVISION 1 / DIVISION 3:**  
That the Correspondence be filed.

**CARRIED**

**PUBLIC HEARING – DISCRETIONARY USE - 101165120 SK LTD. – GENERAL INDUSTRY TYPE 1 –  
COMMERCIAL DEVELOPMENT – LYNDELL ROAD**

**425.2022 DIVISION 1 / DIVISION 6:**  
That Council move to Public Hearing Discretionary Use application for 101165120 SK Ltd. General Industry Type 1 located in the commercial development on Lyndell Road. – 10:01AM.

**CARRIED**

**0 – verbal submission                      0- written submissions  
0 – in person**

**426.2022 DIVISION 3 / DIVISION 2:**  
That Council close public hearing and return to regular Council meeting – 10:04AM

**CARRIED**

**DISCRETIONARY USE - 101165120 SK LTD. – GENERAL INDUSTRY TYPE 1 – COMMERCIAL  
DEVELOPMENT – LYNDELL ROAD**

**427.2022 DIVISION 3 / DIVISION 4:**  
That Council approve the Discretionary Use Application for 101165120 SK Ltd. For General Industry Type 1, with the following conditions:

1. RM of Rosthern Zoning bylaw be followed including the commercial development, signage, parking sections.
2. Building and Development permits be taken for the construction of the site.
3. This will not be required to be reviewed in the 5 years as this is the commercial zoning. The application will only need to be reviewed upon any expansion.
4. Should the business sell the owner is responsibly to inform new owners of conditions of permits.
5. Any provincial or federal approvals required to operate will need to be submitted to the RM before any construction to begin.

**CARRIED**

**BREAK FOR RECESS – 10:05AM – 10:13AM**

**ADMINISTRATOR REPORT**

**428.2022 DIVISION 5 / DIVISION 6:**  
That the verbal Administrator report be filed.

**CARRIED**

**COUNCIL INDEMNITY**

**429.2022 DIVISION 1 / DIVISION 2:**  
That Council Indemnity be approved as presented in the amount of \$ 4,065.00.

**CARRIED**

**DIRECT DEPOSIT PAYROLL**

**430.2022 DIVISION 4 / DIVISION 3:**  
That Council approve the Direct Deposit payroll for the month of October as verbally presented in the amount of \$ 60,466.50.

**CARRIED**

**PERFORMACNE BONDS**

**431.2022 DIVISION 3 / DIVISION 2:**  
That Council approve the Performance Bond to be released on permits 34.2015, 31.2020, 3.2022, 5.2022 and 20.222 that final inspection has been completed by the building official and the files have been closed.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

**432.2022 DIVISION 2 / DIVISION 6:**  
That Council approve the list of accounts presented cheque number 16236 - 16274 and the manual online payment numbers 1340-MAN– 1369-MAN in the amount of \$314,824.90.

**CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF NOVEMBER 8<sup>TH</sup> 2022**

**FINANCIAL STATEMENT**

**433.2022 DIVISION 2 / DIVISION 4:**  
That Council approve the presented Financial Statement Summary for the month of October as presented.

**CARRIED**

**BANK RECONCILIATION**

**434.2022 DIVISION 2 / DIVISION 1:**  
That Council accept the presented Bank Reconciliation for month of September as presented.

**CARRIED**

**COUNCILLOR KRIKAU DECLARED INTEREST AND LEFT THE ROOM – 11:23AM**

**DIVISION 5 BACK ROAD WORK**

**435.2022 DIVISION 7 / DIVISION 4:**  
That Council approve what was electronically communicated and completed on the the 1<sup>st</sup> half mile from Highway 312 North along Section 6-43-04-W3.

**CARRIED**

**COUNCILLOR KRIKAU RETURNED TO WORK – 11:25AM**

**DIVISION 5 ROAD WORK PROJECT**

**436.2022 DIVISION 5 / DIVISION 3:**  
That Council table Division 5 back road project.

**CARRIED**

**MOWER COMPLAINT – REPLACEMENT OF TREES**

**437.2022 DIVISION 2:**  
That Council contribute \$1,800 to the owner for the replacement of trees the mower went over.

**RESCINDED**

**438.2022 DIVISION 2 / DIVISION 1:**  
That Council contribute \$1,800 to the owner for the replacement of trees the mower went over.

**CARRIED**

**OUTSIDE EMPLOYEE – WINTER GUARANTEE**

**439.2022 DIVISION 2 / DIVISION 3:**  
That Foreman Colby Robin and Outside Employee Richard Yakimchuk be placed on winter guarantee for the season beginning November 21<sup>st</sup> week at 38 hours a week.

**CARRIED**

**MINISTRY OF HIGHWAYS – NURSING HOME ROAD**

**440.2022 DIVISION 1 / DIVISION 2:**  
That Council pursue discussion with the MLA and Minister of Highways and Infrastructure to have the Nursing Road continue as it has been since it has been originally built and maintained by the department of highways.

**CARRIED**

**COUNCILLOR UNGER DECLARED INTEREST AND LEFT THE MEETING – 12:30PM**

**MINISTRY OF AG – COMMENTS FOR APPLICATION OF ILO**

**441.2022 DIVISION 3 / DIVISION 5:**  
That Council have the following comments for the application to the Ministry regarding ILO expansion located at NW 18-41-02-W3:

1. The applicant will be required to apply for Discretionary Use with the RM for the expansion.
2. Ministry approval is not the RM's approval
3. These comments do not ensure the approval for the application, the RM will review the Discretionary Use when received by the application and all steps with the process of discretionary use will be followed per section 2.29 – 2.36 of the Zoning Bylaw.
4. The application for Discretionary Use will be required to be sent to the Twin Rivers Planning Commission as required in our District Plan.
5. An updated agreement will be required should the Discretionary Use application be approved
6. All zoning bylaw requirements will be required – conditions will be issued when the Discretionary Use is reviewed.

**CARRIED**

**COUNCILLOR UNGER RETURNED TO THE MEETING – 12:34PM**

**ORGANIZED HAMLET OF NEUANLAGE**

**442.2022 DIVISION 3 / DIVISION 6:**  
That Council approve motion 46.2022 of the OH Minutes.

**CARRIED**

**443.2022 DIVISION 5 / DIVISION 2:**  
That Council approve motion 47.2022 of the OH Minutes.

**CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
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**TWIN RIVERS**

444.2022

**DIVISION 2 / DIVISION 1:**

That Council accept the minutes from the Twin Rivers group as presented.

**CARRIED**

**CUSTODIAN APPOINTMENT**

445.2022

**DIVISION 3 / DIVISION 4:**

That appoint Kendra Klassen as the RM Custodian at the rate of \$125/mo.

**CARRIED**

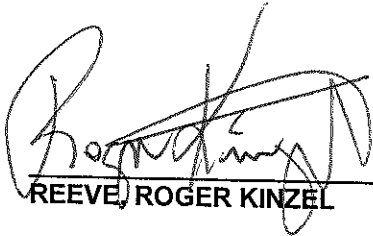
**ADJORNMENT**


446.2022

**DIVISION 1 / DIVISION 4:**

That the Regular Council Meeting adjourn – 12:45PM

**CARRIED**

  
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REEVE, ROGER KINZEL

  
\_\_\_\_\_  
ADMINISTRATOR, AMANDA MCCORMICK