

# RM of Rosthern #403

Agenda  
Council Meeting  
Thursday, November 18, 2021 @ 8:30 AM

**1. CALL MEETING TO ORDER**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES**

- 3.1. October 12th 2021 Regular Meeting

**4. CORRESPONDENCE**

- 4.1. 2022 APAS Membership  
4.2. Veterans News 2022  
4.3. Saskatchewan Snowmobile Association  
4.4. Duck Lake Legion

**5. REPORTS OF ADMINISTRATION & COMMITTEE'S**

- 5.1. Administrator Report  
5.2. Building Permit 18.2019 Expired  
5.3. Building Permit 27.2019 Expired  
5.4. Council Indemnity  
5.5. Financials

**6. PUBLIC WORKS**

- 6.1. Baynton Gravel Update  
6.2. Division 5 Mulching Request  
6.3. Foreman Winter Guarantee Set Date  
6.4. ConX Wireless GPS - New Feature

**7. FOREMAN & COUNCIL REPORTS**

- 7.1. Foreman Report

- 7.2. Division Report

**8. UNFINISHED BUSINESS**

- 8.1. Covid-19 Policy
- 8.2. Neu-Homes - Neuanlage Development Discussion

**9. NEW BUSINESS**

- 9.1. Subdivision - N 1/2-35-42-04-W3
- 9.2. 2021 Audit
- 9.3. Twin Rivers
- 9.4. September Sun - Irrigation Request
- 9.5. Foth Ventures - Irrigation Request

**10. ADDITIONAL BUSINESS**

**11. ADJOURNMENT**

Two handwritten signatures in black ink are located at the bottom right of the page. The first signature is a cursive 'M' and the second is a cursive 'R'.

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF NOVEMBER 18<sup>TH</sup> 2021**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6<sup>th</sup> Street Rosthern, SK on Thursday, November 18<sup>th</sup> 2021 commencing at 8:35AM.

**ATTENDANCE**

**PRESENT:**

*REEVE: ROGER KINZEL*

*COUNCILLORS: PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, ROBERT BAYNTON – DIVISION 6, TOM MADDEN – DIVISION 7*

*ABSENT: RICK POCHIPINSKI – DIVISION 1*

*ADMINISTRATOR: AMANDA MCCORMICK*

*VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (2 at this time- 1 Municipal Employee, 1 - Resident)*

*Reeve read out loud*

1. Conduct of Public – Section 34 of Bylaw 1.2016 to the gallery that are online zoom – 8:35AM

**AGENDA**

- 488.2021 **DIVISION 3 / DIVISION 7:**  
That Council add to the agenda the following item:
- Valley Regional Park Grant Discussion
- That Council approve the agenda presented with the addition.

**CARRIED**

**MINUTES**

- 489.2021 **DIVISION 3 / DIVISION 6:**  
That motion 474.2021 be amended to add the legal location of NW 07-42-04-W3 to the minutes from the October 12<sup>th</sup> 2021 Regular Council Meeting.

**CARRIED**

- 490.2021 **DIVISION 2 / DIVISION 6:**  
That the minutes from October 12<sup>th</sup> 2021 Regular Council Meeting be approved with the amendment as presented.

**CARRIED**

**APAS MEMBERSHIP 2022**

- 491.2021 **DIVISION 5 / DIVISION 3:**  
That Council approve the membership for APAS for the 2022 year in the amount of \$13,550.87

**CARRIED**

**VETERANS NEWS ADVERTISEMENT 2022**

- 492.2021 **DIVISION 7 / DIVISION 6:**  
That Council approve the advertisement for the 2022 year in the Veterans News, a ¼ page ad in the amount of \$595.00.

**CARRIED**

**SASKATCHEWAN SNOWMOBILE ASSOCIATION**

- 493.2021 **DIVISION 3 / DIVISION 7:**  
That approve the annual route from the Saskatchewan Snowmobile Association as presented.

**CARRIED**

**DUCK LAKE LEGION**

- 494.2021 **DIVISION 3 / DIVISION 6:**  
That Council donate \$300 to the Duck Lake Legion.

**CARRIED**

**CORRESPONDENCE**

- 495.2021 **DIVISION 7 / DIVISION 2:**  
That the Correspondence be filed.

**CARRIED**

**2022 WEED INSPECTOR**

- 496.2021 **DIVISION 2 / DIVISION 6:**  
That Council put an ad out for appointing Weed Inspector / Applicator for the 2022 year. That the ad close January 28<sup>th</sup> 2022 and be presented at the February meeting.

**CARRIED**

**CHRISTMAS STAFF APPRECIATION**

- 497.2021 **DIVISION 3 / DIVISION 4:**  
That due to Covid restrictions no Staff / Council Christmas Appreciation Supper will be held, that Council give all employees a \$50 gift card in lieu.

**CARRIED**

**ADMINISTRATOR REPORT**

- 498.2021 **DIVISION 2 / DIVISION 5:**  
That the verbal Administrator report be filed.

**CARRIED**

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
REGULAR COUNCIL MEETING OF NOVEMBER 18<sup>TH</sup> 2021**

**EXPIRED PERMITS 18.2019 & 27.2019**

**499.2021 DIVISION 7 / DIVISION 2:**  
That the performance bonds for permits 18.2019 & 27.2019 be revoked as the time has expired and a new bond of \$1,000 be issued with the minimum permit fees of \$100 (plus applicable tax) to renew the permit.

**CARRIED**

**COUNCIL INDEMNITY**

**500.2021 DIVISION 5 / DIVISION 6:**  
That Council Indemnity be approved as presented in the amount of \$ 3,438.80.

**CARRIED**

**BREAK FOR RECESS – 9:17AM**

**INTERNET WENT OUT AT THE OFFICE – ZOOM WAS CUT OFF – STAFF WORKING ON THE PROBLEM CALLED THE SERVICE PROVIDER A SERVICE CALL IS REQUIRED. THE MEETING WILL RESUME.**

**RETURNED FROM BREAK – 9:30AM**

**DIRECT DEPOSIT PAYROLL**

**501.2021 DIVISION 7 / DIVISION 3:**  
That Council approve the Direct Deposit payroll for the month of October as verbally presented in the amount of \$59,183.11.

**CARRIED**

**PERFORMACNE BONDS**

**502.2021 DIVISION 3 / DIVISION 2:**  
That Council approve the Performance Bond to be released on permit 10.2021 that final inspection has been completed by the building official and the files have been closed.

**CARRIED**

**ACCOUNTS FOR APPROVAL**

**503.2021 DIVISION 7 / DIVISION 2:**  
That Council approve the list of accounts presented cheque number 15711 - 15751 and the manual online payment numbers 1016-MAN– 1043-MAN in the amount of \$162,823.91.

**CARRIED**

**FINANCIAL STATEMENT**

**504.2021 DIVISION 3 / DIVISION 5:**  
That Council approve the presented Financial Statement Summary for month of October as presented.

**CARRIED**

**BANK RECONCILIATION - SUMMARY**

**505.2021 DIVISION 2 / DIVISION 7:**  
That Council approve the presented Bank Reconciliation Summaries for month of September and October as presented.

**CARRIED**

**MOVE TO ITEM ON AGENDA**

**506.2021 DIVISION 7 / DIVISION 5:**  
That Council move to item 6.2 on the agenda.

**CARRIED**

**DIVISION 5 MULCHING REQUEST**

**507.2021 DIVISION 4 / DIVISION 2:**  
That Council approve the presented estimate from JDAR Contracting in the amount of \$3,018.76 for mulching along the SE 30-42-04-W3.

**CARRIED**

**FOREMAN WINTER GUARANTEE HOURS**

**508.2021 DIVISION 4 / DIVISION 7:**  
That starting November 29<sup>th</sup> 2021 Foreman Robin begin the winter guarantee hours for the winter season being 38 hours a week.

**CARRIED**

**CONX WIRELESS – SNOW CLEARING PROGRAM**

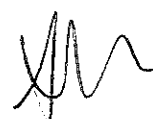
**509.2021 DIVISION 3 / DIVISION 2:**  
That Council approve the snow clearing program from our GPS ConX Wireless to be available to our ratepayers.

**CARRIED**

**MOVE TO ITEM ON AGENDA**

**510.2021 DIVISION 3 / DIVISION 5:**  
That Council move to item 8.1 on the agenda.

**CARRIED**



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
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**VACCINATION POLICY**

511.2021      **DIVISION 3 / DIVISION 2:**  
That no vaccination policy be mandated within the RM of Rosthern.

**DIVISION 2 COUNCILLOR REQUESTED A RECORDED VOTE:**

	<b>DIVISION 2 – IN FAVOR DIVISION 5 – AGAINST REEVE – AGAINST</b>	<b>DIVISION 3 – IN FAVOR DIVISION 6 – IN FAVOR</b>	<b>DIVISION 4 – AGAINST DIVISION 7 – IN FAVOR</b>
<b>TOTAL =</b>	<b>4 – IN FAVOR</b>	<b>3 – AGAINST</b>	

**MOVE TO ITEM ON AGENDA** **CARRIED**

512.2021      **DIVISION 5 / DIVISION 3:**  
That Council move to item 7 on the agenda.

**BAYNTON GRAVEL** **CARRIED**

513.2021      **DIVISION 2 / DIVISION 3:**  
That Council approve to crush the rejected rock to 4-6 inches at the \$16/yrd.

514.2021      **DIVISION 4 / DIVISION 3:** **CARRIED**

That Council fix the driveway for S.H and add 2 loads of gravel for being a great neighbor to the crushing. That this work be completed in spring.

**FOREMAN HOLIDAYS** **CARRIED**

515.2021      **DIVISION 3 / DIVISION 7:**  
That Council approve Foreman Robin holiday request from December 20<sup>th</sup> to month end that he find one of the outside employees to fill in for him.

**2022 SUMMER STUDENT** **CARRIED**

516.2021      **DIVISION 3 / DIVISION 6:**  
That Council approve to hire 2 summer students for the 2022 summer season.

**1A MEDICAL** **CARRIED**

517.2021      **DIVISION 3 / DIVISION 2:**  
That Council approve to reimburse any employees for the medical for the 1A requirement.

**JANUARY 2022 MEETING DATE** **CARRIED**

518.2021      **DIVISION 7 / DIVISION 3:**  
That the first meeting of 2022 be set for January 11<sup>th</sup> 2022.

**BAYNTON GRAVEL HAULING** **CARRIED**

519.2021      **DIVISION 4 / DIVISION 2:**  
That Council tender out the hauling for the Baynton Gravel, the tender shall be per scaled weight to close January 5<sup>th</sup> 2022 at 1:00PM to be opened privately January 5<sup>th</sup> 2022 @ 2:00PM to be awarded at the January 11<sup>th</sup> Council meeting.

**TRACTOR & LOADER** **CARRIED**

520.2021      **DIVISION 4 / DIVISION 5:**  
That Council send the old tractor and loader to the Ritchie Brothers Auction for sale in the spring.

**FOREMAN / DIVISION REPORTS** **CARRIED**

521.2021      **DIVISION 3 / DIVISION 7:**  
That Council accept the verbal foreman and division reports given.

**BREAK FOR LUNCH – 12:20PM – 1:02PM** **CARRIED**

**INTERNET STILL OUT**

**SUBDIVISION – N ½ 35-42-04-W3 – PROPOSED PARCEL A**

522.2021      **DIVISION 3 / DIVISION 5:**  
That the application to subdivide 4.05HA (10 acre) parcel from N ½ 35-42-04-W3 for the purpose of creating an existing Agricultural parcel as per Schedule A Section 1.6.6 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
- b) Municipal reserve is not required for the new parcel
- c) That the proposed driveway be completed

**CARRIED**

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:  
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**RESCIND MOTION**

**523.2021**      **DIVISION 2 / DIVISION 3:**  
That Council rescind motion 047.2021.

**CARRIED**

**2021 AUDITOR**

**524.2021**      **DIVISION 3 / DIVISION 5:**  
That Council appoint Jensen Stromberg Chartered Accountants to do the 2021 Audit.

**CARRIED**

**SEPTEMBER SUN IRRIGATION REQUEST**

**525.2021**      **DIVISION 2 / DIVISION 7:**

That Council approve the irrigation line with the following conditions:

- The line be at the minimum of 8 feet underground in all municipal right of ways.
- That the road allowances for the 2 back roads be surveyed the information to be submitted to the office, that the line to be installed 1 foot from the west side boundary edge 8 feet deep
- Where crossing the RM roads must be directionally drilled being 8 feet deep below the field height
- Confirmation from the SVRWU must be obtained as water lines may exist.
- The line is the responsibility of the owner, all costs associated in any repairs be the responsibility of the current owner
- Should the property or line be sold it is the owner's responsibility to inform the new owners of this information.

**CARRIED**

**COUNCILLOR UNGER DECLARED INTEREST – PLACE OF EMPLOYMENT – 1:31PM**

**FOTH VENTURES IRRIGATION EXPANSION REQUEST**

**526.2021**      **DIVISION 3 / DIVISION 6:**

That Council approve the expansion to the existing irrigation line with the following conditions:

- The line be at the minimum of 8 feet underground in municipal right of way.
- Where crossing the RM road the line must be directionally drilled being 8 feet deep below the field height
- Confirmation from the SVRWU must be obtained as water lines may exist.
- The line is the responsibility of the owner, all costs associated in any repairs be the responsibility of the current owner
- Should the property or line be sold it is the owner's responsibility to inform the new owners of this information.

**CARRIED**

**COUNCILLOR UNGER RETURNED TO REGULAR MEETING – 1:43PM**

**VALLEY REGIONAL PARK – 2021 GRANT**

**527.2021**      **DIVISION 3 / DIVISION 2:**

That Council approve additional funds of \$2,500 be sent to the Valley Regional Park for the 2021 grant.

**CARRIED**

**528.2021**      **DIVISION 3 / DIVISION 7:**

That Council request an agreement be drawn up with the Valley Regional Park for annual grants, that the agreement be signed by both parties.

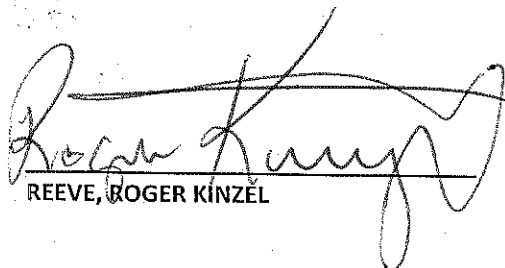
**CARRIED**

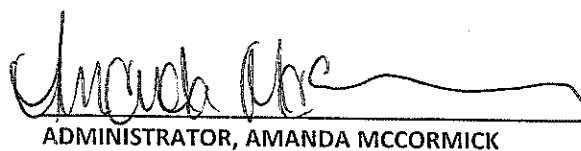
**ADJORNMENT**

**529.2021**      **DIVISION 4 / DIVISION 3:**

That the Regular Council Meeting adjourn – 2:20PM.

**CARRIED**

  
REEVE, ROGER KINZEL

  
ADMINISTRATOR, AMANDA MCCORMICK