

RM of Rosthern #403

Agenda

Council Meeting

Tuesday, October 12, 2021 @ 8:30 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.1. September 12/2021 Regular Meeting

4. DELEGATION - 8:45AM - GABRIEL BENOIT

5. REPORTS OF ADMINISTRATION & COMMITTEE'S

5.1. Administrator Report

5.2. Electronic Approvals

1. Buggy Work for the AG Society
2. Tires for the Semi

5.3. Council Indemnity

5.4. Building Permit 3.2013 - Expired

5.5. Financials

6. PUBLIC WORKS

6.1. Outside Staff End of Season Date

6.2. Buggie pricing per hour for special custom work – Seager Wheeler / Valley Regional Park

7. FOREMAN & COUNCIL REPORTS

7.1. Foreman Report

7.2. Division Report

8. UNFINISHED BUSINESS

8.1. Star Valley - Irrigation Request

9. NEW BUSINESS

9.1. Organized Hamlet of Neuanlage

9.2. Subdivision - SW 33-42-02-W3

9.3. Vaccination Policy

10. ADDITIONAL BUSINESS

11. ADJOURNMENT

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF OCTOBER 12TH 2021**

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 2022 6th Street Rosthern, SK on Tuesday, October 12th 2021 commencing at 8:33AM.

ATTENDANCE

PRESENT:

REEVE: ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, PETER UNGER – DIVISION 2, GLENN BRAUN – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, ROBERT BAYNTON – DIVISION 6, TOM MADDEN – DIVISION 7

ADMINISTRATOR: AMANDA MCCORMICK

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH ATTENDANCE (1 at this time)

Reeve read out loud

1. Conduct of Public – Section 34 of Bylaw 1.2016 to the gallery that are online zoom – 8:33AM

AGENDA

459.2021

DIVISION 1 / DIVISION 4:

That Council add to the agenda the following item:

- Foth Drainage
- In Camera – Legal Advice
- Additional Invoice:
 - Clifton - \$1,534.16

That Council approve the agenda presented with the addition.

CARRIED

MINUTES

460.2021

DIVISION 1 / DIVISION 5:

That the minutes from September 14th 2021 Regular Council Meeting be approved as presented.

CARRIED

COUNCIL TOOK BREAK FOR RECESS FOR DELEGATION TO ATTEND MEETING – 8:40AM – TO RETURN AT 8:50 TO GIVE THE DELEGATION EXTRA 5 MINUTES TO ATTEND.

RETURNED TO MEETING – 8:51AM – (2 Zoom attendees at this time)

DELEGATION – GABRIEL BENOIT – 8:51AM – 9:05AM – DELEGATION ENDED HIS TIME.

ADMINISTRATOR REPORT

461.2021

DIVISION 6 / DIVISION 3:

That the verbal Administrator report be filed.

CARRIED

ELETRONIC APPROVALS

462.2021

DIVISION 7 / DIVISION 2:

That Council accept and approve the listed electronic approvals:

- Buggy work for the AG Society at Seager Wheeler
- Semi Tires - \$ 1,400 installed from Lyndell Trucking

CARRIED

COUNCIL INDEMNITY

463.2021

DIVISION 1 / DIVISION 2:

That Council Indemnity be approved as presented in the amount of \$ 3,176.00.

CARRIED

EXPIRED PERMIT 3.2013

464.2021

DIVISION 7 / DIVISION 4:

That the performance bond for permit 3.2013 be revoked as the time has expired and a new bond of \$1,000 be issued with the minimum permit fees of \$100 (plus applicable tax) to renew the permit.

CARRIED

DIRECT DEPOSIT PAYROLL

465.2021

DIVISION 4 / DIVISION 5:

That Council approve the Direct Deposit payroll for the month of September as verbally presented in the amount of \$51,403.59.

CARRIED

PERFORMACNE BONDS

466.2021

DIVISION 3 / DIVISION 7:

That Council approve the Performance Bonds to be released on permits 10.2016, 25.2020, 7.2021, 9.2021, 12.2021, 17.2021 and 24.2021 that final inspection has been completed by the building official and the files have been closed.

CARRIED

**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF OCTOBER 12TH 2021**

ACCOUNTS FOR APPROVAL

467.2021 **DIVISION 1 / DIVISION 7:**
That Council approve the list of accounts presented cheque number 15664 - 15710 and the manual online payment numbers 991-MAN- 1015-MAN in the amount of \$249,430.89.

CARRIED

FINANCIAL STATEMENT

468.2021 **DIVISION 7 / DIVISION 5:**
That Council approve the presented Financial Statement Summary for month of September as presented.

CARRIED

BANK RECONCILIATION - SUMMARY

469.2021 **DIVISION 2 / DIVISION 3:**
That Council approve the presented Bank Reconciliation Summary for month of August as presented.

CARRIED

COUNCILLOR BRAUN STEPPED AWAY – 9:29AM – 9:31AM

OUTSIDE EMPLOYEES WINTER LAYOFF

470.2021 **DIVISION 1 / DIVISION 7:**
That the outside employee's receive notice that layoff date be set for October 31st 2021, with Foreman Robin approved to keep employees working should weather permit.

CARRIED

BUGGY CUSTOM WORK PRICE FOR SEAGER WHEELER & VALLEY REGIONAL PARK

471.2021 **DIVISION 3 / DIVISION 1:**
That Council set the special custom rate at \$75/hr. for the buggy work at Seager Wheeler and Valley Regional Park.

CARRIED

472.2021 **DIVISION 5 / DIVISION 3:**
That Council approve custom work to be completed at the Valley Regional Park if the back roads work within the RM have been completed and the Foreman checks to see if it can be completed with our equipment.

CARRIED

BREAK FOR RECESS – 9:54AM – 10:03AM

SIGN REQUEST

473.2021 **DIVISION 7 / DIVISION 3:**
That Council to have "no through road" signs installed as discussed requested by G.N.

CARRIED

DIVISION 5 – ROAD WORK

474.2021 **DIVISION 4 / DIVISION 2:**
That Council approve the request levelling culvert by Councillor Krikau to be installed at NW 07-42-04-W3 should one be required.

CARRIED

DIVISION REPORTS

475.2021 **DIVISION 2 / DIVISION 5:**
That the verbal Division reports be filed as presented.

CARRIED

STAR VALLEY IRRIGATION REQUEST

476.2021 **DIVISION 1 / DIVISION 2:**
That Council approve the irrigation line with the following conditions:

- The line be at the minimum of 8 feet underground in all municipal right of ways.
- That the road allowances be surveyed for the line to be installed 1 foot from the boundary edge
- Where the SaskPower lines are Council accepting the written confirmation from the applicant from SaskPower they need to be 10 feet from the poles installed.
- The line is the responsibility of the owner, all costs associated in any repairs be the responsibility of the current owner
- Should the property or line be sold it is the owner's responsibility to inform the new owners of this information.

CARRIED

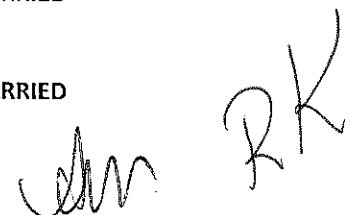
ORGANIZED HAMLET OF NEUANLAGE

477.2021 **DIVISION 7 / DIVISION 1:**
That Council approve motion 45.2021 from the OH minutes to purchase # 3 Pembroke Road from the Sask Valley Rural Water Utility.

CARRIED

478.2021 **DIVISION 7 / DIVISION 3:**
That Council approve motion 46.2021 from the OH minutes to pay the bills.

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF OCTOBER 12TH 2021**

SUBDIVISION – SW 33-42-02-W3 – PROPOSED PARCEL A

479.2021

DIVISION 7 / DIVISION 1:

That the application to subdivide 4.05HA (10 acre) parcel from SW 33-42-02-W3 for the purpose of creating an existing Agricultural parcel as per Schedule A Section 1.6.6 of the R.M of Rosthern #403 Zoning Bylaw 5.2008 be approved subject to the following:

- a) That a service agreement be required – all fees associated with the subdivision including these legal fees be of the applicant.
- b) Municipal reserve is not required for the new parcel
- c) That the proposed driveway be completed

CARRIED

COVID-19 VACCINE POLICY

480.2021

DIVISION 1 / DIVISION 3:

That Council table the vaccine policy until the November meeting.

CARRIED

B.K APPROACH NW 01-42-02-W3

481.2021

DIVISION 2 / DIVISION 3:

That the RM build the approach requested by B.K located at NW 01-42-02-W3 for access to the property.

CARRIED

COUNCILLOR UNGER DECLARED INTEREST – PLACE OF EMPLOYMENT – 11:14AM

FOTH VENTURES TILE DRAINAGE

482.2021

DIVISION 7 / DIVISION 1:

That Council approve the tile drainage request from Foth Ventures through the RM culverts with the stipulation that the RM control the shut off valves as seen fit at any time.

CARRIED

COUNCILLOR UNGER RETURNED TO MEETING – 11:34AM

LOADER FOR SALE

483.2021

DIVISION 5 / DIVISION 4:

That Council have Foreman Robin to sell the front end loader that was attached to our 7410 John Deer Tractor it is a Buhler Allied model 895.

CARRIED

ADDITIONAL INVOICE

484.2021

DIVISION 7 / DIVISION 2:

That Council approve the invoice from Clifton be paid in the amount of \$1,534.16.

CARRIED

485.2021

DIVISION 1 / DIVISION 3:

That Council move to In Camera Session – Per Section 12 of the Council Procedures Bylaw 1.2016 for Legal Advice – 11:37AM

CARRIED

ALL IN ATTENDANCE

OUT OF IN CAMERA – 11:49AM

486.2021

DIVISION 7 / DIVISION 2:

That Council resume regular meeting – 11:49AM

CARRIED

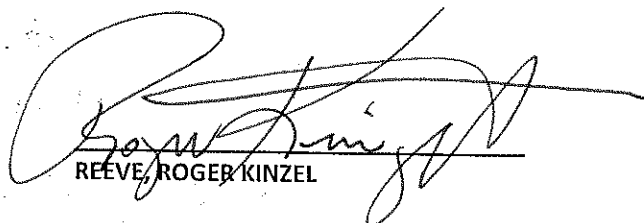
ADJORNMENT

487.2021

DIVISION 3 / DIVISION 1:

That the Regular Council Meeting adjourn – 11:49AM.

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK