



RM of Rosthern #403

Agenda

Council Meeting

Tuesday, September 8, 2026 @ 9:00 AM

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.1. July 7/2026 Regular Meeting
- 3.2. August 11/2026 Regular Meeting

4. 10:30AM PUBLIC HEARING

- 4.1. Discretionary Use - Intensive Livestock Operation (ILO) Expansion - NW 02-43-04-W3

5. CORRESPONDENCE

- 5.1. Valley Regional Park
- 5.2. Rural Water Meeting
- 5.3. Town of Rosthern
- 5.4. North Central Transportation Planning Committee Minutes
- 5.5. Lion's Harvest Festival Parade

6. PUBLIC WORKS

- 6.1. Foreman & Division Reports
- 6.2. Gravel Hauling to Hague Site & Hague Site Update
- 6.3. Canadian Community Building Fund (Gas Tax) 2024-2029 allocation
- 6.4. Landfill Electronic Approval
- 6.5. Marksmen Weed Spraying
- 6.6. Sask Energy Work Order Request
- 6.7. Rural Intergraded Roads for Growth (RIRG)
- 6.8. RFNow Work Order Request

7. REPORTS OF ADMINISTRATION & COMMITTEE'S

- 7.1. Administrator Report

7.2. Council Indemnity

7.3. Financials

8. UNFINISHED BUSINESS

8.1. Unregistered Road Allowance - SE 03-41-03-W3

8.2. Division 5 Resignation Acknowledgement

9. NEW BUSINESS

9.1. Postage Machine Renewal

9.2. Bylaw 6.2026 - A Bylaw to Repeal Bylaws

9.3. 2026 General Election Information

9.4. SARM Mid-Term Convention

9.5. Tax Abatement Requests

9.6. Twin Rivers - Planning Commission

9.7. Organized Hamlet of Neuanlage

9.8. Transparency & LAFOIP (Local Authority Freedom of Information and Protection)

10. ADDITIONAL BUSINESS

11. ADJOURNMENT





RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF SEPTEMBER 8/2026

The Regular Meeting of the Council of the Rural Municipality of Rosthern No. 403 was held in the R.M Council Chambers located at 1001 6th Street Rosthern, SK on Tuesday September 8/2026 commencing at 9:04AM.

ATTENDANCE

PRESENT:

REEVE - ROGER KINZEL

COUNCILLORS: RICK POCHIPINSKI – DIVISION 1, DARRELL PENNER – DIVISION 3, LEO PERRIN – DIVISION 4, CHAD KRIKAU – DIVISION 5, GABRIEL BENOIT – DIVISION 7(VIA ZOOM)

ABSENT: LARRY FEHR – DIVISION 2, DIVISION 6 VACANT SEAT

ADMINISTRATOR: AMANDA MCCORMICK

GALLERY – 2 In person (A.R, V.R)

VIA ZOOM MEETING ONLINE - OPEN TO PUBLIC WITH 5 IN ATTENDANCE (1 K.F MUNICIPAL EMPLOYEE, H.S, D.B & G.B - Division 7 Councillor 2 accounts registered (RM & Personal)

Reeve read the Conduct of public to gallery – 9:04AM (Section 34- Bylaw 9.2023)

AGENDA

396.2026

DIVISION 3 / DIVISION 4:

That the agenda be accepted with the following additions:

1. Additional Invoices
2. Clay Discussion

CARRIED

MINUTES

397.2026

REEVE / DIVISION 3:

That the minutes for the July 7th 2026 Regular Meeting be approved as they are correct.

DIVISION 7 COUNCILLOR BENOIT REQUESTED A RECORDED VOTE ON THE MOTION:

REEVE	IN FAVOR
DIVISION 1	IN FAVOR
DIVISION 3	IN FAVOR
DIVISION 4	IN FAVOR
DIVISION 5	ABSTAINED
DIVISION 7	OPPOSED

4 VOTES IN FAVOR 1 AGAINST 1 VOTE ABSTAINED

MOTION CARRIED

DIVISION 2 COUNCILLOR FEHR ENTERED MEETING – 9:13AM

398.2026

DIVISION 7 / DIVISION 3:

That the minutes for the August 11th 2026 Regular Meeting be approved with the delegation letter addressed to Council submitted by A.R.

2 VOTES IN FAVOR 1 OPPOSED 4 ABSTAINED FROM VOTING

MOTION DEFEATED

399.2026

REEVE / DIVISION 1:

That the minutes for the August 11th 2026 Regular Meeting be approved without the delegation letter addressed to Council submitted by A.R.

4 VOTES IN FAVOR 1 OPPOSED 2 ABSTAINED FROM VOTING

MOTION CARRIED

MOVE TO ITEM

400.2026

DIVISION 5 / DIVISION 7:

That Council move to item 5 on the agenda.

CARRIED

RURAL WATER MEETING

401.2026

DIVISION 4 / DIVISION 1:

That Council send Division 3 and Administrator to the Rural Water Meeting being held November 3rd 2026.

CARRIED

FILE CORRESPONDENCE

402.2026

DIVISION 5 / DIVISION 4:

That Council file correspondence.

CARRIED

MULCHING

403.2026

DIVISION 4 / DIVISION 2:

That Council accept the quotes from JDAR for mulching in Division 4 as follows (plus applicable taxes):

- | | |
|---------------------------------------|---------|
| 1. RG RD 3032 Between TP RD 425 & 424 | \$4,750 |
| 2. La Plaine Trail ¼ mile | \$3,850 |
| 3. RG RD 3032 Between TP RD 432 & 425 | \$6,550 |

CARRIED

DIVISION 5 COUNCILLOR KRIKAU STEPPED AWAY – 9:33AM

HAGUE SITE POWER INSTALLATION

404.2026

DIVISION 2 / DIVISION 4:

That power be installed at the Hague Site per estimate received of \$12,000 with direction from the Foreman.

CARRIED

DIVISION 5 COUNCILLOR KRIKAU RETURNED TO MEETING – 9:34AM

MOWER PARTS

405.2026

DIVISION 3 / DIVISION 7:

That Council purchase both drivelines for the mower as requested by the foreman from Dionco in the amount of \$2,500.

CARRIED

DIVISION 5 COUNCILLOR KRIKAU DECLARED INTEREST IN THE NEXT MATTER OF DISCUSSION ON CULVERTS - DUE TO FAMILY RELATION - LEFT THE MEETING – 9:34AM



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF SEPTEMBER 8/2026

KRUKAU ROAD CULVERTS

406.2026

DIVISION 4 / DIVISION 1:

That the concrete culverts on Kriklau Road be extended.

CARRIED

DIVISION 5 COUNCILLOR KRIKAU RETURNED TO MEETING – 9:56AM

FOREMAN & DIVISION REPORT

407.2026

DIVISION 2 / DIVISION 4:

That the verbal Division and Foreman reports be filed.

CARRIED

TRUCK & TRAILER RENTAL

408.2026

DIVISION 4 / DIVISION 7:

That Council approve to rent Truck and Trailer from Lyndell Trucking to haul Gravel in the amount of \$95/hr.

CARRIED

CANADIAN COMMUNITY BUILDING FUND

409.2026

DIVISION 4 / DIVISION 2:

That Council allocate funds to 2 projects for the Canadian Community Building Fund (formally known as Gas Tax). That the projects include South RG RD. 3022A 1.5 miles and TP RD 420 east from landfill for upgrades to be completed next year.

CARRIED

LANDFILL ELECTRONIC APPROVAL

410.2026

DIVISION 4 / DIVISION 1:

That Council was presented 2 electronic estimates to disposal of soil from the landfill that was mistakenly dug up options were as follows:

Option 1: Hauling the waste to Loraas

Low end estimate 0.5T/m3

Load and Haul 916m3 @ \$25.00/m3 = \$22,900.00

Tipping Fees 458T @ \$120/T = \$54,960.00

Total = \$77,860.00

High end estimate 1T/m3

Load and Haul 916m3 @ \$25.00/m3 = \$22,900.00

Tipping Fees 916T @ \$120/T = \$109,920.00

Total = \$132,820.00

Option 2: Opening and Repairing the Cover

Lump Sum \$40,000.00 (excluding tax) to cover cost of

1. Mobilize required equipment
2. Strip and stockpile required topsoil and clay barrier off of existing north mound
3. Place and compact waste onto existing north mound
4. Place and compact stockpiled 500mm clay barrier back onto mound in 3 lifts. If additional clay barrier material is required it will be taken from the onsite source.
5. Place and compact 150mm stockpiled topsoil
6. Supply density testing and final topsoil surface topographic survey.

That Council electronically approved Option 2 to proceed.

CARRIED

SASK ENERGY – WORK ORDER REQUEST

411.2026

DIVISION 5 / DIVISION 4:

That Council approve the work order requests from Sask Energy as presented with conditions as follows:

1. Should the roads need to be closed at any time the work waits until after harvest (end of October) or;
2. If the road can withstand heavy loads while doing the work, work can commence anytime.

RIRG (RURAL INTERGRADED ROADS FOR GROWTH)

412.2026

DIVISION 5 / DIVISION 1:

That Council apply for RIRG through SARM to replace the Culverts at NW 02-43-04-W3.

CARRIED

RFNOW CONNECTIONS

413.2026

DIVISION 1 / DIVISION 4:

That the connection requests from RFNow to use RM right of Ways be approved following the conditions laid out within the original approval agreements.

CARRIED

BREAK FOR RECESS – 10:22AM – 10:31AM

MOVE TO ITEM

414.2026

DIVISION 5 / DIVISION 4:

That Council move to item 4.1 on the agenda.

CARRIED

PUBLIC HEARING DISCRETIONARY USE APPLICATION – NW 02-43-04-W3 – INTENSIVE LIVESTOCK OPERATION (ILO) – 10:32AM

415.2026

DIVISION 2 / DIVISION 1:

That Council move to Public Hearing for Discretionary Use Application – NW 02-43-04-W3 – Intensive Livestock Operation (ILO)

CARRIED

Applicant in attendance – discussion with Council

2 – verbal submissions

0 – written submissions



RURAL MUNICIPALITY OF ROSTHERN NO. 403: REGULAR COUNCIL MEETING OF SEPTEMBER 8/2026

2 – in person – no comment

3 – online – no comment (administrator requested that the online gallery unmute should they wish to have discussion on the Public Hearing)

- 416.2026** **DIVISION 1 / DIVISION 7:**
That Council close public hearing and return to regular Council meeting – 10:37AM
CARRIED
- DISCRETIONARY USE – NW 02-43-04-W3 – INTENSIVE LIVESTOCK OPERATION (ILO)**
- 417.2026** **DIVISION 4 / DIVISION 7:**
That Council approve the application for expansion of the ILO operation located at NW 02-43-04-W3 with the same conditions as original application that an agreement be drawn up to update to current conditions of ILO within the municipality.
CARRIED
- MOVE TO ITEM**
- 418.2026** **DIVISION 1 / DIVISION 4:**
That Council move to item 7 on the agenda.
CARRIED
- ADMINISTRATION WORKSHOPS**
- 419.2026** **DIVISION 1 / DIVISION 7:**
That Council approve Administrator McCormick to attend the "Employee Life Cycle for RM's" workshop in Prince Albert with a fee of \$152.
CARRIED
- 420.2026** **DIVISION 1 / DIVISION 4:**
That Council approve Administrator McCormick and Assistant Fahl to attend the "Introduction to the UMAAS Best Practices Manual" workshop in North Battleford with a fee of \$150 (plus applicable taxes).
CARRIED
- ADMINISTRATOR REPORT**
- 421.2026** **DIVISION 3 / DIVISION 4:**
That Council accept the Administrator's verbal report as presented.
CARRIED
- COUNCIL INDEMNITY**
- 422.2026** **DIVISION 2 / DIVISION 4:**
That Council Indemnity be approved as presented in the amount of \$ 4,016.40.
CARRIED
- DIRECT DEPOSIT PAYROLL**
- 423.2026** **DIVISION 1 / DIVISION 2:**
That Council approve the Direct Deposit Payroll for the month of August as verbally presented in the amount of \$ 73,699.06.
CARRIED
- PERFORMANCE BOND**
- 424.2026** **DIVISION 2 / DIVISION 4:**
That Council approve the Performance Bonds to be released on permits 1.2026, 4.2026, 7.2026 and 9.2026 that final inspection has been completed by the building official and the files have been closed.
CARRIED
- ACCOUNTS FOR APPROVAL**
- 425.2026** **DIVISION 3 / DIVISION 7:**
That Council approve the list of accounts presented cheque number 18369 – 18419 and the manual online payment numbers 2561 MAN – 2590 MAN in the amount of \$ 1,007,084.42
CARRIED
- FINANCIAL STATEMENT**
- 426.2026** **DIVISION 7 / DIVISION 3:**
That Council accept the Financial Statement Summary as presented for the month of August.
CARRIED
- BANK RECONCILIATION**
- 427.2026** **DIVISION 2 / DIVISION 1:**
That Council accept the Bank Reconciliation Summary as presented for the month of July.
CARRIED
- UNREGISTERED ROAD DIVERSION – SE 03-41-03-W3**
- 428.2026** **DIVISION 2 / DIVISION 4:**
That Council have the legal documents drawn and survey conducted to proceed with the registration of the Bishop Hamm Road allowance at SE 03-41-03-W3 as per agreements with the registered owners. That all costs for this be of the Municipality.
CARRIED
- DIVISION 5 RESIGNATION**
- 429.2026** **DIVISION 7 / DIVISION 3:**
That Council acknowledge the written resignation of Division 5 Councillor Chad Krikau as presented.
CARRIED
- POSTAGE MACHINE LEASE**
- 430.2026** **DIVISION 7 / DIVISION 3:**
That Council approve the extension of the lease for the new postage machine as presented.
CARRIED
- BYLAW 6.2026 – A BYLAW TO REPEAL BYLAWS**
- 431.2026** **DIVISION 5 / DIVISION 2:**
That Bylaw 6.2026, being a bylaw for the Rural Municipality of Rosthern No. 403 of Saskatchewan being A Bylaw to Repeal Bylaws be given its first reading.
CARRIED
- 432.2026** **DIVISION 1 / DIVISION 3:**
That Bylaw 6.2026 be given its second reading.
CARRIED
- 433.2026** **DIVISION 3 / DIVISION 4:**
That Bylaw 6.2026 go to the third reading in the same day.

Division 7 opposed to the vote – therefore the vote was not carried unanimously and could not proceed this day.



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF SEPTEMBER 8/2026**

2026 GENERAL ELECTION

434.2026 **DIVISION 1 / DIVISION 4:**
That Council acknowledges the polling stations of Hague Curling Rink Lobby for Division 2 and RM Office for Division 4,5 and 6 for the 2026 General Election

CARRIED

435.2026 **DIVISION 2 / DIVISION 7:**
That the Deputy Returning Officer Kerri Fahl take on duties of the Returning Officer should an emergency arise and the Returning Officer (McCormick) not be able to perform duties.

CARRIED

436.2026 **DIVISION 4 / DIVISION 7:**
That the remuneration for the General Election be as follows with meals being provided for the Election Day of November 9th 2026:
Deputy Returning Officer - \$32.00/hr. plus travel (for staff the option for time in lieu or hourly payment)
Polling Clerks - \$21/hr. plus travel
That these positions are appointed by the Returning Officer per the Act.

CARRIED

437.2026 **DIVISION 1 / DIVISION 2:**
That the Scheduled meeting of November 10th be cancelled due to the General Election, that as per the Municipalities Act the Administrator will call for the first meeting within 30 days of the Election.

CARRIED

438.2026 **DIVISION 7 / DIVISION 2:**
That Council acknowledge the Advance Polling Date of November 4th 2026 from the hours of 4:00PM to 8:00PM set by the Returning Officer per the Act.

CARRIED

2026 SARM MID-TERM CONVENTION

439.2026 **REEVE / DIVISION 2:**
That Council register Division 1 Rick Pochipinski, Division 3 Darrell Penner, Reeve Roger Kinzel and Administrator Amanda McCormick for the 2026 SARM Mid-Term Convention with Councillor Pochipinski and Penner be voting delegates.

DIVISION 7 COUNCILLOR BENOIT REQUESTED A RECORDED VOTE ON THE MOTION:

REEVE **IN FAVOR**
DIVISION 1 **IN FAVOR**
DIVISION 2 **IN FAVOR**
DIVISION 3 **IN FAVOR**
DIVISION 4 **IN FAVOR**
DIVISION 5 **IN FAVOR**
DIVISION 7 **OPPOSED**

6 VOTES IN FAVOR **1 AGAINST**

MOTION CARRIED

TAX ABATEMENTS

440.2026 **DIVISION 4 / DIVISION 1:**
That Council abate the Commercial Taxation portion of the Municipal and School tax for the property located at SE 09-41-04-W3 in the amounts of \$1,708.56 Municipal Tax and \$1,213.93 School Tax – that the property be added to the 2027 assessment changes to have this assessed back to AG.

CARRIED

441.2026 **DIVISION 2 / DIVISION 3:**
That Council abate the Improvement Taxation portion as the house is vacant for the Municipal and School tax for the property located at SE 28-41-03-W3 in the amounts of \$481.23 Municipal Tax and \$ 496.00 School Tax– that the property be added to the 2027 assessment changes.

CARRIED

TWIN RIVERS PLANNING COMMISSION

442.2026 **DIVISION 4 / DIVISION 2:**
That Council accept the minutes from the Twin Rivers Planning Commission dated August 26th 2026 as presented.

CARRIED

ORGANIZED HAMLET OF NEUANLAGE

443.2026 **DIVISION 7 / DIVISION 5:**
That Council approve motion 57.2026 from the OH Minutes.

CARRIED

444.2026 **DIVISION 7 / DIVISION 3:**
That Council approve motion 58.2026 from the OH Minutes.

CARRIED

445.2026 **DIVISION 7 / DIVISION 2:**
That Council approve motion 59.2026 from the OH Minutes.

CARRIED

446.2026 **DIVISION 7 / DIVISION 2:**
That Council approve motion 60.2026 from the OH Minutes.

CARRIED

447.2026 **DIVISION 7 / DIVISION 1:**
That Council approve motion 61.2026 from the OH Minutes.

CARRIED

ADDITIONAL INVOICES

448.2026 **DIVISION 1 / DIVISION 2:**
That Council approve the following additional invoices for payment:

1.	Val Reddekopp	\$ 5,216.99
2.	Dianne Mierau	\$ 225.00
3.	B&D Septic	\$ 37,044.00
4.	Eathworks	\$ 611.59
5.	Mark Giesbrecht	\$ 5,327.08
6.	Gabriel Benoit	\$ 425.11
TOTAL		\$ 48,849.77

CARRIED



**RURAL MUNICIPALITY OF ROSTHERN NO. 403:
REGULAR COUNCIL MEETING OF SEPTEMBER 8/2026**

POTENTIAL CLAY SOURCES

449.2026

DIVISION 1 / DIVISION 7:

That Council send Public Works to check 2 potential clay sources get pricing and report back to Council.

CARRIED

ADJOURNMENT

450.2026

DIVISION 1 / DIVISION 4:

That the Regular Council Meeting adjourn – 11:30AM

CARRIED


REEVE, ROGER KINZEL


ADMINISTRATOR, AMANDA MCCORMICK